

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Agenda
Tuesday, February 20, 2007 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), February 20, 2007 at 6:00 P.M., the meeting will commence on the ground floor of the Fire Station located at 53823 Sherritt Lane, Soda Springs California. If there is no disabled requirement, the meeting may reconvene upstairs in the District Board meeting room.

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

Exhibit Documents = Bold/Italics

1. Call to Order

2. Roll Call

3. Clear the Agenda

4. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

A. Cash Disbursements – General, Month of January 2007 --\$91,556.32

B. Cash Disbursements – Payroll, Month of January 2007 --\$21,123.67

C. DSPUD Financial Statements for Period Ending December 31, 2006

D. Regular Meeting Minutes – January 16, 2007

5. Public Forum

6. Auditors Report- Donner Summit Public Utility District Financial Statements for the year ending June 30, 2006 with Independent Auditor's Report Thereon.

7. Department Reports

A. Administration:

1. **Availability of EDUs-** recommendation by staff as to the number of EDUs (sewer connection permits) available at the present time.

A. Ordinance 2007-01 of the Donner Summit Public Utility District Defining and Classifying Connection Fees and Operating Charges for Sewer Service, and Method by Which Sewer Connections Will be Issued and Superseding Ordinance 93-04, Ordinance 94-04, Ordinance 81-09 and Modifying Ordinance 99-01.
2. **Royal Gorge, Homesites at Summit Valley-** recommendation by staff to notify Royal Gorge LLC that its previously purchased 25 EDUs may be retained by Royal Gorge LLC upon adoption of and under the conditions and procedures of Ordinance 2007-01.
3. **Selection Process for Selecting District Engineering Services-** staff recommendation on selection process for contracting engineering services.
4. **Report from Waste Discharge Permit Renewal Committee-** announcement of accepting the proposal from ECO:LOGIC Consulting Engineers to negotiate and renew the District's Waste Discharge Permit, and recommending a Professional Services Agreement be signed by the Board President.
5. **Status Report from ECO:LOGIC Consulting Engineers-** report of activity to date re: the District's Report of Waste Discharge Permit Renewal.
6. **Notice of Extension to Complete Report of Waste Discharge Permit-** letter from the Regional Water Quality Control Board, Central Valley Region, granting an extension until April 30, 2007 for submission of the District's discharge permit.
7. **Proposal upgrade or /re-create the District's Website-** proposal from Small Pond Marketing Arts & Design.
8. **Letter of Engagement from Barnard, Vogler & Co.-** letter from Barnard, Vogler & Co., CPAs to continue to provide bookkeeping services to the District.

B. Sewer and Water Department – Jim King, ECO:LOGIC Engineers, Plant Manager

1. **2006/07 Wastewater Treatment Plant Improvement Project-** status of project.
- 2 **Waste Water Flow Data – for January**
- 3 **Fresh Water Flow Data – for January**
4. **Operations and Maintenance Summary** – activities during the month of December.

C. Safety Committee Meeting Minutes

1. **Administrative and Operations Department Safety Committee – January Minutes**

8. President's Report

1. **Scheduling of Meeting with Truckee Fire Protection District's Board President and Donner Summit PUD's Board President to discuss the CSA #31 funds transfer.** – Truckee Fire has agreed to meet with the District's Board President and one other member of the Board along with their Board President and one member of their Board.

9. Committee Reports:

- A. **Board Policy Committee: consideration of Ordinance 2007-01.**

10. Public Participation

11. Correspondence:

- A. **Letter from Bill Oudegeest, SLCWD Director-** letter of appreciation for tour of the wastewater treatment plant.
- B. **Letter from Ulrich Luscher, SLCWD Director-** letter of appreciation for Manager Skjelstad's presentation at the SLCWD December 2006 Board meeting.

12. CLOSED SESSION: None

13. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

14. Adjournment

Schedule of Upcoming Meetings

- Special Meeting - February 27, 2007
- Regular Meeting – March 20, 2007
- Regular Meeting - April 17, 2007
- Regular Meeting - May 15, 2007

We certify that on February 16, 2007 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Julie Bartolini
Office Manager

Thomas G. Skjelstad
General Manager