

APPROVED

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Minutes**

Tuesday, September 20, 2022 - 6:00 P.M.

DSPUD Office, 53823 Sherritt Lane, Soda Springs California

STAFF PRESENT: Steven Palmer, General Manager; Jim King, Plant Manager
Deleane Mehler, Office Assistant

OTHERS PRESENT: Geoffrey O. Evers, General Counsel; Craig Combs, Andrew
Becker

1. Call to Order

For the Regular Meeting (Section 54954), September 20, 2022 at 6:00 P.M., the meeting was conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20 and Assembly Bill 361.

The Regular Meeting of September 20, 2022 of the Donner Summit Public Utility District Board of Directors was called to order at 6:01 p.m. by President Cathy Preis.

2. Roll Call

Cathy Preis, President	- Present
Philip Gamick, Director	- Present
Alex Medveczky, Secretary	- Present
Joni Kaufman, Director	- Present
Dawn Parkhurst, Director	- Present

3. Clear the Agenda- None

4. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar

A. Approve Finance Report for September 20, 2022

- 1. Cash Disbursements–General**, Month of August
- 2. Cash Disbursements–Payroll**, Month of August
- 3. Schedule of Cash and Reserves**, August
- 4. Accountants Financial Statements**, July

B. Approve Regular Meeting Minutes August 2022

C. Approve Monthly Safety Meeting Minutes – August 2022

Motion: Accept the Consent Calendar
By: Joni Kaufman
Second: Phil Gamick
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy
Motion Carries

6. Department Reports

A. Administration - Steven Palmer, General Manager- the General Manger reported:

The Online GIS map of District infrastructure is in draft form and being reviewed by Staff.

The application for recycled water on any construction project has been submitted to the State Water Board.

Attended the Gold Country CSDA Chapter Meeting “Preparing our Community for Wildfire”.

Winter Storm Update: All paperwork is in process with CalOES for reimbursement.

B. Operations and Maintenance Summary, August- Reported

7. Action Items

A. Adopt a Resolution to Continue Remote Board Meetings in Accordance with Assembly Bill 361

Motion: Adopt Resolution 2022-32 to Continue Remote Board Meetings in Accordance with Assembly Bill 361

By Phil Gamick
Second: Joni Kaufman

Roll Call Vote

Cathy Preis	-	Aye
Phil Gamick	-	Aye
Alex Medveczky	-	Aye
Joni Kaufman	-	Aye
Dawn Parkhurst	-	Aye

Motion Carries

B. Appointment to Vacant Director Position- There were three interested parties in the Board of Directors vacant seat. It was decided to appoint Craig Combs to fill the vacancy

Motion: Appoint Craig Combs to fill the Vacancy on the Donner Summit Public Utility District’s Board of Directors

By Phil Gamick
Second: Joni Kaufman

Roll Call Vote

Cathy Preis - Aye
Phil Gamick - Aye
Alex Medveczky - Aye
Joni Kaufman - Aye
Dawn Parkhurst - Aye

Motion Carries

C. Vote for Alternate Special District Representative on Placer County LAFCO

Motion: To Cast the Ballot for an Alternate Special District Representative on the Placer LAFCO Selecting, William Kahrl

By: Phil Gamick
Second: Alex Medveczky
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

D. Adopt a Reserve Policy- Steven Palmer, General Manager presented the Reserve Policy.

Motion: Adopt Resolution 2022-33 Approving Reserve Policy

By Alex Medveczky
Second: Joni Kaufman

Roll Call Vote

Cathy Preis - Aye
Phil Gamick - Aye
Alex Medveczky - Aye
Joni Kaufman - Aye
Dawn Parkhurst - Aye

Motion Carries

E. Approve Purchase of Replacement Ultraviolet Lamps for Wastewater Treatment Plant Disinfection System

Motion: Adopt Resolution 2022-34 Waiving Formal Bidding and Approving the Purchase of Replacement Ultraviolet Lamps for the Wastewater Treatment Plant Disinfection System from XYLEM

By Dawn Parkhurst
Second: Phil Gamick

Roll Call Vote

Cathy Preis - Aye
Phil Gamick - Aye
Alex Medveczky - Aye
Joni Kaufman - Aye
Dawn Parkhurst - Aye

Motion Carries

8. Director Reports: *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

9. Adjournment

Motion: Adjourn Meeting at 7:28 p.m.
By: Alex Medveczky
Second: Phil Gamick
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy
Motion Carries

Schedule of Upcoming Meetings
Regular Meeting – October 18, 2022
Regular Meeting – November 15, 2022
Regular Meeting – December 20, 2022

Respectfully Submitted,

Deleane Mehler

Deleane Mehler
Administrative Assistant