

**Donner Summit Public Utility District  
Board of Directors Regular Meeting  
Agenda  
Tuesday, November 20, 2012 - 6:00 P.M.  
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), November 20, 2012 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California.

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of October 2012 --  
\$163,924.81**
- B. Cash Disbursements – Payroll, Month of October 2012 --  
\$57,277.54**
- C. Regular Meeting Minutes of October 16, 2012**

**Financial Statements for the Fiscal Year 2011/12-** the District's annual independent auditor's report. Michael Gibson of Gibson & Company, Inc., Certified Public Accountant will be present to review the report. Discussion and possible action.

**6. Department Reports**

**A. Administration: Tom Skjelstad, General Manager**

- 1. Stantec Monthly Construction Report for the Month of October, 2012-** monthly report of construction activity for October 2012.
- 2. DSPUD/Syblon Reid Second Progress Pay Estimate –** The Second Progress Pay Estimate for the construction project.
- 3. CalTrans Rest Area Billing-** status of Cal Trans billing and payment for the rest area EDUs.
- 4. DSPUD Possible Participation in CALTRUST –** Discussion

**B. Sewer and Water Department – Jim King, Chief Plant Operator**

- 1. Waste Water Flow Data – for October 2012**
- 2. Fresh Water Flow Data – for October 2012**
- 3. Operations and Maintenance Summary –** activities during the month of October.

**C. Monthly Safety Committee Meeting Minutes, Month of October.**

**7. President’s Report:**

- 1. Oath of Office: Cathy Preis, Bob Sherwood and Sara Schrichte**
- 2. Election of Board Officers for 2013**

**8. Committee Reports: None**

**9. Resolutions:**

- 1. Resolution 2012-10 of the Donner Summit Public Utility District Designating Surplus Property and Declaring Such Property Available for Sale**

**10. Correspondence: None**

**11. Closed Session: None**

- 12. Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

**13. Adjournment**

Schedule of Upcoming Meetings

- Regular Meeting - December 18, 2012 (tentative)
- Regular Meeting - January 15, 2013
- Regular Meeting - February 19, 2013

We certify that on November 16, 2012 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler  
Administrative Assistant

Thomas G. Skjelstad  
General Manager