

**APPROVED**

**DONNER SUMMIT PUBLIC UTILITY DISTRICT  
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728  
TELEPHONE (530) 426-3456 – FAX (530) 426-3460**

**Minutes of the Regular Meeting of the Board of Directors  
Held: April 16, 2019**

**STAFF PRESENT:** Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager

**OTHERS PRESENT:** Geoffrey O. Evers, General Counsel by telephone from 8732 Casa Del Rio, Fair Oaks CA; Joe Domenichelli, Domenichelli & Associates

**1. Call to Order**

The Regular Meeting of April 16, 2019 of the Donner Summit Public Utility District Board of Directors was called to order at 6:08 p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

**2. Roll Call**

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Alex Medveczky	- Present

**3. Clear the Agenda:** No changes

**4. Public Participation – None**

**5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements–General, Month of March \$188,774.43**
- B. Cash Disbursements–Payroll, Month of March \$78,738.29**
- C. Regular Meeting Minutes of March, 2019**

**Motion: Accept the Consent Calendar**

**By: Bob Sherwood**

**Second: Phil Gamick**

**Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain**

**Motion Carries**

## 6. Department Reports

### A. Administration: Tom Skjelstad, General Manager

1. **Lake Angela Dam Inundation Study-** presentation by Domenichelli & Associates, Inc. of the mandated Sunny Day Failure inundation Study. Tom Skjelstad introduced Joe Domenichelli. Mr. Domenichelli presented the Inundation Study and Emergency Action Plan for Lake Angela prepared by Domenichelli & Associates Civil Engineering.
2. **Big Bend Water Project-** status of the Project loan through USDA. Tom Skjelstad reported that the USDA staff continues to process our loan application. They've had some issues regarding a section of the Environmental Documents, and Sauers Engineers are already responding to the USDA's requests. This matter will set back the funding timeline but we should receive funding in time to complete the project this summer.
3. **Sugar Bowl Master Sewer Plan-** update on the execution of the Master Plan. Tom Skjelstad reported that plans are in the works to continue installation of more sewer lines this summer. An issue has come up and District legal counsel is looking into the issue. The issue centers around if the District is able to contribute to the cost of future installation of the sewer main. Geoff Evers stated that it is his opinion the District is able to contribute to the cost, as it benefits the District and all rate payers.

**Motion: Authorize The General Manager to Offer \$35,000.00 Towards the Cost of Installing a Sewer Main in Sugar Bowl that will Provide Additional EDUs.**

By: Sara Schrichte

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

### **Motion Carries**

### B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for March.** Reported.
2. **Fresh Water Flow Data – for March.** Reported.
3. **Operations and Maintenance Summary** –activities during the month of March. Jim King reported the following:

### **Operations WWTP**

- ♦ Staff dealt with multiple power fails at the wastewater plant, sewer lift stations and fresh water plant.

**Operations Water Plant**

- ◆ Complete and sent in the annual report for the districts water system.

**Repair and Maintenance WWTP**

- ◆ Cleaned out the lime silo's drain and batching tank.
- ◆ Serviced the loader mounted snow blower.
- ◆ Replaced the Tucker snow cat plow blade push frame.
- ◆ Had the plant waste station pump repaired and will install.
- ◆ Pulled the membrane chlorine feed pump for replacement.

**Repair and Maintenance WWTP**

- ◆ Repaired water leak in front of the gas station.
- ◆ Sent water leak detector in for repairs.

**C. Monthly Safety Committee Meeting Minutes, Month of March**

**Motion: Accept the Safety Committee Meeting Minutes for March**

By: Sara Schrichte

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

**Motion Carries**

**7. President's Report: None**

**8. Legal Report: None**

**9. Board Policy Committee: None**

**10. Closed Session: None**

**11. Informational:** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. Sara Schrichte informed the Board of Directors that on April 27, 2019 the Mountain Housing Council will have its annual meeting in Kings Beach.

**12. Adjournment:**

**Motion: Adjourn Meeting at 7:25 p.m.**

By: Bob Sherwood

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

**Motion Carries**

### Schedule of Upcoming Meetings

Regular Meeting - May 21, 2019

Regular Meeting - June 18, 2019

Regular Meeting - July 16, 2019

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,

Deleane Mehler