

APPROVED
DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460

Minutes of the Regular Meeting of the Board of Directors
Held: July 17, 2018

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager

OTHERS PRESENT: Geoffrey O. Evers, General Counsel by telephone from 8732 Casa Del Rio, Fair Oaks CA; Dean Marsh, Sauers Engineering, Inc.; Catherine Hansford, Hansford Economic Consulting; Shelly Fletcher, Big Bend; Oscar Villegas, Big Bend; Marshall Tuttle, Donner Ski Ranch; Schaelene Robbins, J. Harrison Public Relations by telephone

1. Call to Order

The Regular Meeting of July 17, 2018 of the Donner Summit Public Utility District Board of Directors was called to order at 6:10 p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

2. Roll Call

| | |
|--------------------------------|-----------|
| Cathy Preis, President | - Present |
| Sara Schrichte, Vice President | - Present |
| Bob Sherwood, Secretary | - Present |
| Philip Gamick, Director | - Present |
| Alex Medveczky | - Present |

3. Clear the Agenda: No Changes

4. Public Participation: Marshall Tuttle stated that he had spoken With Geoff Evers. Mr.Tuttle requested a public hearing to go over the letter he wrote to the Board line by line. He would also requested the names and addresses of all the District's rate payers.

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements–General, Month of June 2018- \$267,053.33**
- B. Cash Disbursements–Payroll, Month of June 2018- \$119,690.34**
- C. Regular Meeting Minutes of June 19, 2018**
- D. Financials through May 2018**

Motion: Accept the Consent Calendar
By: Bob Sherwood
Second: Phil Gamick
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain
Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

1. **Big Bend Water Project Status and Proposed Workshop**- status of the Big Bend Water Project and request to conduct a workshop with the Big Bend water users. Tom Skjelstad introduced Shelly Fletcher, long time resident of Big Bend and past president of the Big Bend Water Users Association, and Oscar Villegas, a cabin owner on the USFS land track and a Yolo County Supervisor.

Proposed Workshop

Staff recommends holding a workshop to discuss the project options with the Big Bend ratepayers. Since the Big Bend customers are all part time, and to assure maximum attendance the workshop should be held on a Saturday.

- Place: TBD. Tom Skjelstad has reached out to the USFS to see if we can use the Big Bend fire station. Tom Skjelstad anticipates a larger group than the District Board room can accommodate.

Format

Proposed order of presentations:

1. Introductions and purpose of workshop-Cathy Preis
2. History-Tom Skjelstad
3. Project Details-Dean Marsh
4. Funding Scenarios-Catherine Hansford
5. USFS-invited 6.
- 6.Discussion (Q&A) - all attendees

Dean Marsh reviewed the three options for the Big Bend water system.

They are:

1. Full treatment facilities and distribution line replacement.
2. Disinfection facilities and replacement of the main raw water line using licensed contractors.
3. Disinfection facilities, using licensed contractors, and replacement of the main raw water line using District staff.

Tom Skjelstad directed Hanford Economics Consulting to only run financing for scenarios for option #3. It is assumed that Option #3 will be the preferred project option. All three funding options include the DSPUD funding a portion of the project costs. Tom Skjelstad is asking that the Board consider a loan, as it will provide the ratepayers some relief, albeit small, to the increase of their water rates.

Catherin Hansford reviewed the funding scenario for construction Option 3 with the Board.

Tom Skjelstad informed the Board that in January the State finalized point of use and point of entry water filtration and disinfection system. He is further researching this as an option.

It was decided to proceed with scheduling the workshop for August 25, 2018 at 9:30 a.m.

- 1. Lake Angela Dam Break Analysis and Inundation Mapping-** request to go out for proposals from engineering firms to conduct the mandated analysis. Reported. Tom Skjelstad reported in 2017, the State Legislation passed SB92 that went into effect on June 27, 2017, requiring owners of state jurisdictional dams to prepare inundation maps and emergency action Plans for dams classified as extremely high hazard, high hazard and significant hazard. Lake Angela Dam is classified as High.

The District will need to contract with a licensed engineer to prepare the break analysis and inundation maps. It is possible that the District can prepare the Emergency Action Plan.

Motion: District Staff was Directed to Send Out Request for Proposals (RFP) to Qualified Engineering Firms.

By: Bob Sherwood

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

- 3. Donner Summit Public Utility District's Electric Usage at Donner Ski Ranch-** discussion of historical power usage. Discussion and possible action. Lengthy discussion ensued. Cathy Preis requested that Marshall Tuttle provide the Office Manager with a list of items he wants to address with the Board at the August meeting.

B. Sewer and Water Department – Jim King, Chief Plant Operator

- 1. Waste Water Flow Data – for June-Reported.**
- 2. Fresh Water Flow Data – for June-Reported.**

3. Operations and Maintenance Summary –activities during the month of June. Jim King reported the following:

Operations WWTP

- Staff began locating AND MARKING MANHOLES OUT AT Sugar Bowl for cleaning.
- Continue the use of the centrifuge to dewater sludge.
- Assisted Serene Lakes with locating a sewer leak.
- Staff spent time making sewer and water lines on the ski hill at Sugar Bowl for their new snow making hookups.
- Restarted feeding lime from silo.

Operations Water Plant

- Began installing sprinklers on Soda Springs Ski Hill.
- Repaired the drainage culvert across the river access road.

Repair and Maintenance WTP

- Repaired water leak at 21572 Donner Pass Rd.

C. Monthly Safety Committee Meeting Minutes, Month of June

Motion: Accept the Safety Committee Meeting Minutes for June

By: Sara Schrichte

Second: Bob Sherwood

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

7. President's Report: None

8. Committee Reports: None

9. Resolutions: None

10. Closed Session: None

11. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. Julie Bartolini informed Phil Gamick and Alex Medveczky that the candidate filing opens on July 16, 2018 and closes on August 10, 2018.

12. Adjournment:

Motion: Adjourn Meeting at 8:12 p.m.

By: Bob Sherwood

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

Schedule of Upcoming Meetings:

- Regular Meeting - August 21, 2018
- Regular Meeting - September 18, 2018
- Regular Meeting - October 16, 2018

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,

Deleane Mehler