

APPROVED
Donner Summit Public Utility District
Board of Directors Regular Meeting
Minutes
Tuesday, April 16, 2024 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California

STAFF PRESENT: Steven Palmer, General Manager; Jim King, Plant Manager; Deleane Mehler, Office Assistant
OTHERS PRESENT: Geoffrey O. Evers, General Counsel, by Zoom

1. Call to Order

The Regular Meeting of April 16, 2024 of the Donner Summit Public Utility District Board of Directors was called to order at 6:02 p.m. by President Cathy Preis.

2. Roll Call

| | |
|------------------------------|-----------|
| Cathy Preis, President | - Present |
| Joni Kaufman, Vice President | - Present |
| Dawn Parkhurst, Secretary | - Present |
| Philip Gamick, Director | - Present |
| Craig Combs, Director | - Present |

3. Clear the Agenda- None

4. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

A. Approve Finance Report for April 2024

- 1. Cash Disbursements–General**, Month of March
- 2. Cash Disbursements–Payroll**, Month of March
- 3. Schedule of Cash and Reserves**, February
- 4. Accountants Financial Statements**, February

B. Approve Regular Meeting Minutes for March 26, 2024

C. Approve Safety Meeting Minutes for March 2024

Motion: Accept the Consent Calendar

By: Joni Kaufman

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

6. Department Reports

- A. Administration - Steven Palmer, General Manager.** Reported.
- B. Operations and Maintenance Summary, March.** Reported.

7. Information - None

8. Action

A. Resolution 2024-08 Approve and Authorize the General Manager to Execute an Agreement with Property Owners for Advance Funding for the Sugar Bowl West Village Sewer Project Phase 2A

Motion: Adopt Resolution 2024-08 of the Donner Summit Public Utility District Authorize General Manager to Execute an Agreement with Property Owners for Advance Funding for the Sugar Bowl West Village Sewer Project Phase 2A

By: Dawn Parkhurst

Second: Craig Combs

Roll Call Vote:

| | | |
|-----------------------|----------|------------|
| Cathy Preis | - | Aye |
| Phil Gamick | - | Aye |
| Craig Combs | - | Aye |
| Joni Kaufman | - | Aye |
| Dawn Parkhurst | - | Aye |

B. Resolution 2024-09 Accepting Two Easements in Sugar Bowl West Village for the Phase 2A Sewer Project

Motion: Adopt Resolution 2024-09 of the Donner Summit Public Utility District a Resolution Accepting Two Easements in Sugar Bowl West Village for the Phase 2A Sewer Project

By: Phil Gamick

Second: Dawn Parkhurst

Roll Call Vote:

| | | |
|-----------------------|----------|------------|
| Cathy Preis | - | Aye |
| Phil Gamick | - | Aye |
| Craig Combs | - | Aye |
| Joni Kaufman | - | Aye |
| Dawn Parkhurst | - | Aye |

C. Resolution 2024-010 Approve a Professional Services Agreement with Construction Materials Engineers, Inc. for a Not to Exceed Amount of \$185,816.80 for Construction Management and Inspection Services for the Sugar Bowl West Village Sewer Project Phase 2A

Motion: Adopt Resolution 2024-10 of the Donner Summit Public Utility District Approve a Professional Services Agreement with Construction Materials Engineers, Inc. for a Not to Exceed Amount of \$185,816.80 for Construction Management and Inspection Services for the Sugar Bowl West Village Sewer Project Phase 2A

By: Dawn Parkhurst

Second: Joni Kaufman

Roll Call Vote:

Cathy Preis - Aye

Phil Gamick - Aye

Craig Combs - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

D. Resolution 2024-11 of the Donner Summit Public Utility District Awarding a Construction Contract to Farr Construction Corporation in the Amount of \$1,594,685 for the Sugar Bowl West Village Sewer Project Phase 2A

Motion: Adopt Resolution 2024-11 Adopt a Resolution Awarding a Construction Contract to Farr Construction Corporation in the Amount of \$1,594,685 for the Sugar Bowl West Village Sewer Project Phase 2A

By: Joni Kaufman

Second: Phil Gamick

Roll Call Vote:

Cathy Preis - Aye

Phil Gamick - Aye

Craig Combs - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

E. Budget Discussion. Reported.

9. Director Reports: *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

Adjournment

Motion: **Adjourn Meeting at 7:20 p.m.**
By: **Phil Gamick**
Second: **Joni Kaufman**
Vote: **5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy**
Motion Carries

Schedule of Upcoming Meetings

Regular Meeting – May 21, 2024
Regular Meeting – June 18, 2024
Regular Meeting – July 16, 2024

Respectfully Submitted,

Deleane Mehler

Deleane Mehler
Administrative Assistant