

**DONNER SUMMIT PUBLIC UTILITY DISTRICT**  
**P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728**  
**TELEPHONE (530) 426-3456 – FAX (530) 426-3460**  
Web Site: [www.dspud.com](http://www.dspud.com) - E-mail: [tskjelstad@dspud.com](mailto:tskjelstad@dspud.com)

**Minutes of the Regular Meeting of the Board of Directors**  
**Held: January 18, 2006**

**STAFF PRESENT:** Tom Skjelstad, Jim King, Doug Rinella, Jerry Fowler, Patrick Campbell, Julie Bartolini  
**OTHERS PRESENT:** Carrie Hoyt, Karen Plank, Rachael Tolmachoff

**1. Call to Order**

The Regular Meeting January 18, 2006 of the Donner Summit Public Utility District Board of Directors was called to order at 6:10 p.m., by Vice President Julie Davies, on the ground floor of the Fire Station, located at 53823 Sherritt Lane, Soda Springs California. There being no requirements for disabled persons, the meeting reconvened in the upstairs meeting room. Julie Bartolini is taking notes as Clerk to the Board.

**2. Roll Call**

Julie Davies, Vice President	-	Present
Bob Sherwood, Secretary	-	Present
Philip Gamick, Director	-	Present
Cathy Preis, Director	-	Present
Vacancy	-	One

**3. Clear the Agenda**

There were no changes to the agenda.

**4. Election of Board Officers**

Nominations were opened for Board President, Vice President and Secretary. Bob Sherwood nominated Julie Davies as President. Bob Sherwood then nominated Cathy Preis as Vice President. Julie Davies nominated Bob Sherwood as Secretary.

**Motion: To Approve the Aforementioned Board Officers for 2006**  
**By:** Bob Sherwood  
**Second:** Cathy Preis  
**Vote:** 4 Ayes, 0 Noes, 0 Absent, 0 Abstain, 1 Vacancy

**Motion Carries**

**5. Consent Calendar**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of December 2005 -- \$145,804.83
- B. Cash Disbursements – Payroll, Month of December 2005 -- \$48,895.08
- C. Regular Meeting Minutes -- September 20, 2005

**Motion: Accept The Consent Calendar As Read**

By: Bob Sherwood

Second: Phil Gamick

Vote: 4 Ayes, 0 Noes, 0 Absent, 0 Abstain, 1 Vacancy

**Motion Carries**

**6. Public Forum**

There was discussion regarding Woodstock Development, the company that purchased the approximately 3,000 acres in the Donner Summit area, and potential development.

**7. Department Reports**

**A. Administration – Tom Skjelstad, General Manager**

- 1. Truckee Fire Protection District/Donner Summit Public Utility District Proposed Fire Annexation- status of the proposed annexation: Reported
- 2. Professional Services Contract Between DSPUD and ECO:LOGIC Engineering- contract to manage the District's wastewater treatment plant and other activities: Reported
- 3. California Special Districts Association Ethics Training and Complying with AB 1234- schedule of dates for mandatory ethics training: Reported

**B. Engineer's Report – Rick Dewante, Dewante and Stowell Consultant Engineers**

- 1. Donner Summit Public Utility District Wastewater Treatment Plant Improvements – report of activity to date: Reported by Jim King
- 2. Status on Design, Specifications, and Bid Documents for the 2005/06 Plant Improvements- report of work in progress for Plant #1 improvements and other projects: Reported by Jim King

**C. Sewer and Water Department** – Jim King, ECO:LOGIC Engineers, Plant Manager

1. Waste Water Flow Data – for December: Reported
2. Fresh Water Flow Data – for December: Reported
3. Operations and Maintenance Summary – activities for the month of December: Reported
4. Performance of Wastewater Treatment Plant #2 Over the Past Few Months-report to illustrate the % of days Plant #2 has met the 2007 new permit requirements: Reported

**D. Fire and Ambulance Department** - Doug Rinella, Fire Chief

1. Incident Summary/Equipment Status Report December: Reported
2. Ambulance Equipment Report- December: Reported

**E. Safety Committee Meeting Minutes**

1. Fire Department Safety Committee – December Minutes: Reported
2. Administrative/Water/Sewer Department Safety Committee – December Minutes: Reported

**Motion: Accept Safety Committee Minutes As Read**

By: Bob Sherwood

Second: Phil Gamick

Vote: 4 Ayes, 0 Noes, 0 Absent, 0 Abstain, 1 Vacancy

**Motion Carries**

**7. Vice-President's Report** – normal communication with the General Manager.

1. Request for Committee Assignments: Reported by Julie Davies

**8. Committee Reports** – no meetings

**9. Public Forum**

None

**10. RESOLUTIONS**

**A. Resolution 2006-01 Appreciation of Dale Verner**

**Motion: Adopt Resolution 2006-01 Appreciation of Dale Verner**

By: Bob Sherwood

Second: Cathy Preis

Roll Call Vote

Julie Davies	-	Aye
Cathy Preis	-	Aye
Bob Sherwood	-	Aye
Phil Gamick	-	Aye

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Vacancy - One

**Motion Carries**

**B. Resolution 2006-02 Notice of Surplus Property to Be Sold**

**Motion: Adopt Resolution 2006-02 Notice of Surplus Property to Be Sold**

By: Bob Sherwood

Second: Phil Gamick

Roll Call Vote

Julie Davies - Aye

Cathy Preis - Aye

Bob Sherwood - Aye

Phil Gamick - Aye

Vacancy - One

**Motion Carries**

**11. Informational**

None

**12. Public Forum**

None

**13. Adjournment**

**Motion: To Adjourn at 7:25 p.m.**

By: Bob Sherwood

Second: Phil Gamick

Vote: 4 Ayes, 0 Noes, 0 Absent, 0 Abstain, 1 Vacancy

**Motion Carries**

Schedule of Upcoming Meetings

Regular Meeting - - February 7, 2006

Regular Meeting - - February 21, 2006

Regular Meeting – March 21, 2006

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,

Julie Bartolini  
Clerk of the Board

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