

APPROVED

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Minutes
Tuesday, February 15, 2022 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

1. Call to Order

For the Regular Meeting (Section 54954), February 15, 2022 at 6:00 P.M., the meeting was conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20 and Assembly Bill 361.

The Regular Meeting of February 15, 2022 of the Donner Summit Public Utility District Board of Directors was called to order at 6:06 p.m. by President Cathy Preis.

2. Roll Call

Cathy Preis, President	- Present
Philip Gamick, Director	- Present
Alex Medveczky, Secretary	- Present
Joni Kaufman, Director	- Present
Dawn Parkhurst, Director	- Present

3. Election of Board Officers for 2022

Motion: 2021 Board Officers to Remain the Same for 2022. Cathy Preis, President; Joni Kaufman, Vice President; Alex Medveczky, Secretary

By: Alex Medveczky

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

4. Clear the Agenda

5. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.*

6. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

A. Approve Finance Report for February 15, 2022

- 1. Cash Disbursements–General, Month of January**
- 2. Cash Disbursements–Payroll, Month of January**
- 3. Schedule of Cash and Reserves, December**

4. Accountants Financial Statements, December

B. Approve Regular Meeting Minutes January 18, 2022

C. Approve Monthly Safety Committee Meeting Minutes, January

Motion: Accept the Consent Calendar

By: Alex Medveczky

Second: Joni Kaufman

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

7. Department Reports

A. Administration - Steven Palmer, General Manager

The General Manager presented his report.

B. Sewer and Water Department - Jim King, Chief Plant Operator

1. Waste Water Flow Data, January

2. Fresh Water Flow Data, January

3. Operations and Maintenance Summary

The Chief Plant Operator presented the data and summaries for the month of January.

8. Information Items

A. Staff Presentation of First and Second Quarter Budget to Actual Report for Fiscal Year 2021/2022

The General Manager presented the First and Second quarter Budget to Actual date report.

9. Action Items

A. Adopt a Resolution to Continue Remote Board Meetings in Accordance with Assembly Bill 361

Motion: Adopt Resolution 2022-12 to Continue Remote Board Meetings in Accordance with Assembly Bill 361

By: - Dawn Parkhurst

Second: Joni Kaufman

Roll Call Vote

Cathy Preis - Aye

Phil Gamick - Aye

Alex Medveczky - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

Motion Carries

B. Approve Grant of Easement to NV Energy to Relocate Utility Lines near Lake Angela

Motion: Approve Resolution 2022-13 Grant of Easement to NV Energy to Relocate Utility Lines near Lake Angela

By: Phil Gamick

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy
Motion Carries

C. Staff Presentation of Outline of Fiscal Year 2022/2023 Budget Preparation Process for Board Discussion. The General Manager presented the outline and preparation process for the Budget for the fiscal year 2022/2023.

10. Director Reports: *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

11. Adjournment

Motion: Adjourn Meeting at 6:56 p.m.

By: Alex Medveczky

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting – March 15, 2022

Regular Meeting – April 19, 2022

Regular Meeting – May 17, 2022

Respectfully Submitted,

Deleane Mehler
Administrative Assistant