

APPROVED

DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
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Minutes of the Regular Meeting of the Board of Directors
Held: May 20, 2008

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager; Deleane Mehler, Office Assistant; Kirk Sullivan, Operator
OTHERS PRESENT: Geoffrey O. Evers, General Counsel; Nadine, Royal Gorge, LLC; Charlie Houtz, Houtz Plumbing

1. Call to Order

The Regular Meeting of May 20, 2008 of the Donner Summit Public Utility District Board of Directors was called to order at 6:10pm, by President Cathy Preis, at the Boardroom located at 53823 Sherrit Lane, Soda Springs California. Deleane Mehler is taking notes as Recording Secretary.

2. Roll Call

Cathy Preis, President	-	Present
Rachel Tolmachoff, Vice President	-	Present
Bob Sherwood, Secretary	-	Present
Philip Gamick, Director	-	Present
Lori Van Meter, Director	-	Present

3. Clear the Agenda

There were no changes to the agenda.

4. Public Participation
None

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of April 2008 -- \$89,902.89**
- B. Cash Disbursements – Payroll, Month of April 2008 -- \$47,218.68**
- C. Financial Statements thru March 31, 2008**
- D. Regular Meeting Minutes of April 15, 2008**

Motion: Accept The Consent Calendar

By: Bob Sherwood

Second: Rachel Tolmachoff

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

- 1. Annexation of Sugar Bowl Parcels** – Discussion and direction to staff to proceed with annexing the remaining parcels located in Section 20, Township 17 North, and Range 14 East and identified in the District’s 1998-2018 Sphere of Influence. A discussion ensued.
- 2. Placer County Park Dedication Fees** – Discussion and direction to staff to proceed with inquiring as to the use of Placer County Park Dedication Fees for Area 16 (Donner Summit). Tom Skjelstad, General Manager explained to the Board of Directors that to this date there is \$341,000 in Area 16’s Park Dedication Fee fund. If the funds are not used within 5 years of collection then the funds are returned to the developer. Additionally, others outside the area can petition Placer Parks Commission for use of the funds. Tom Skjelstad was directed contact the Placer Parks Commission in order to see how the District can go about securing the funds.
- 3. Exercising the District’s Park and Recreation Latent Powers-** Discussion and direction to staff to petition Placer County LAFCo to exercise its park and recreation powers as was directed above, the district does have the authority to provide park service. However, since the district has not previously provided this service it would need to ask Placer LAFCo to approve what is referred to as exercising its latent powers. Tom Skjelstad was directed to contact Placer County

LAFCo to determine how to go about exercising the District's latent powers and then requesting permission to exercise the park powers.

4. Suggested Changes to District Ordinance 2007-01 (Ordinance governing EDU purchases)- *Staff* recommendation to amend Ordinance 2007-01 to allow for two user classifications for EDU purchases, eliminate the sunset period as to when EDUs must be used, and re-calculate the cost of an EDU. This item will be further addressed at the next Board Meeting, staff will provide a draft of the ordinance at the next meeting.

5. RESOLUTION 2008-04 of the Donner Summit Public Utility District Declaring an Election Be Held in its Jurisdiction; Requesting the Board of Supervisors of Placer County to Consolidate This Election With Any Other Election Conducted on Said Date; and Requesting Election Services By the County Clerk.

Motion: Adopt RESOLUTION 2008-04 requesting the Board of Supervisors of Placer County to consolidate this election with any other election conducted on said date; and requesting election services by the County Clerk.

By: Bob Sherwood
Second: Rachel Tolmachoff
Roll Call Vote
Bob Sherwood - Aye
Cathy Preis - Aye
Phil Gamick - Aye
Lori Van Meter - Aye
Rachel Tolmachoff - Aye

Motion Carries

6. RESOLUTION 2008-05 of the Donner Summit Public Utility District Declaring an Election Be Held in its Jurisdiction; Requesting the Board of Supervisors of Nevada County to Consolidate This Election With Any Other Election Conducted on Said Date; and Requesting Election Services By the County Clerk.

Motion: Adopt RESOLUTION 2008-05 Requesting The Board Of Supervisors of Nevada County to consolidate this election with any other election conducted on said date; and requesting election services by the County Clerk.

By: Lori Van Meter
Second: Rachel Tolmachoff

Roll Call Vote

Bob Sherwood - Aye
Cathy Preis - Aye
Phil Gamick - Aye
Lori Van Meter - Aye
Rachel Tolmachoff - Aye

Motion Carries

B. Sewer and Water Department – Jim King, Chief Plant Operator

- 1. Waste Water Flow Data – for April-Reported**
- 2. Fresh Water Flow Data – for April -Reported**
- 3. Operations and Maintenance Summary – activities during the month of April.** Jim King, Chief Plant Operator reported the following:
 - Staff assisted Telstar with completion of the radio survey for the new telemetry project.
 - Plant Manager attended a training session on the new requirements for the Sewer System Overflow (SSO) program set down by the State Water Resources Control Board (SWRCB)
 - Operator Kirk Sullivan attended the annual California Water Environmental Federation (CWEA) training conference in Sacramento.
 - Operators Paul Schott and T.J. Dwyer attended training conference put on by the California Rural Water Association (CRWA) in South Lake Tahoe.
 - Located and repaired a major water leak on Lotta Crabtree and Poma Lane. The cause of the leak was a failure of a small section of 6” line.
 - Closed bypass gate at Lake Angela Dam to begin storing spring run off.
 - Operator Kirk Sullivan received his Grade II water distribution certification from the Department of Health Services.
 - Installed Hydrant meters for Tiechert and Granite construction agencies.

C. Safety Committee Meeting Minutes

- 1. Administrative and Operations Department Safety Committee – April meeting.**

Motion: Accept The Safety Committee Meeting Minutes
By: Bob Sherwood
Second: Lori Van Meter
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

7. President's Report

None

8. Public Participation

None

9. Correspondence:

- A. Letter from Marshall Tuttle, Vice-President, Donner Summit Tramways, dba, Donner Ski Ranch-** letter requesting that certain operational issues be put into a written agreement. - Reported

10. Committee Reports:

- A. Budget and Finance Committee-** draft fiscal year 2008/09 District budget. Budget Committee Chairman Rachel Tolmachoff provided the Board with an overview of the draft budget. She stated that the Budget Committee recommends increasing sewer and water rates 5%.
- B. Wastewater Treatment Plant Expansion Committee-** report from the May 20, 2008 Expansion Committee Meeting. Committee Chairman Bob Sherwood reported that the Committee, which consists of representatives from Donner Summit Public Utility District and Sierra Lakes County Water District, met earlier that day with Eco-Logic. Future meetings will be scheduled once the Administrative draft of the District's discharge permit renewal is received. Eco-Logic engineers were directed to continue analyzing data on flows and loads.

11. CLOSED SESSION: None

- 12. Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. Adjournment

Motion **Adjourn at 7:48**
By: Bob Sherwood
Second: Rachel Tolmachoff
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain
Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - June 17, 2008
Special Meeting - June 24, 2008 (to adopt budget, if necessary)
Regular Meeting - July 15, 2008

The wording in these minutes are as reread from the notes taken by the Clerk of the Board.

Respectfully Submitted,

Deleane Mehler
Clerk of the Board