

**Donner Summit Public Utility District  
Board of Directors Regular Meeting  
Agenda**

**Tuesday, April 19, 2011 - 6:00 P.M.**

**DSPUD Office, 53823 Sherritt Lane, Soda Springs**

**California**

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

**Call to Order**

**Roll Call**

**Clear the Agenda**

**Public Participation**

**Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

**A. Cash Disbursements – General, Month of March 2011 -- \$  
196,570.33**

**B. Cash Disbursements – Payroll, Month of March 2011 -- \$  
54,593.73**

**C. Regular Meeting Minutes of March 15, 2011**

**Community Facilities District (CFD) – Catherine Hansford,  
Principal, EPS, Hansford Economic Consulting; Russ Powell, Vice-  
President, EPS, Inc., Dave Fama, Jones Hall. Review and discuss the  
CFD boundary improvement area map, description of facilities to be financed and each  
for therein, rate and method of apportionment of special tax  
goals and policies improvement areas numbers 1 through 3, and local  
for the community facilities districts.**

## 7. Department Reports

**Administration: Tom Skjelstad, General Manager**

1. **Monthly Update of Stantec Activities-** brief summary of work activities by Stantec Engineers, both pre-design and environmental work for the Wastewater Treatment Plant Upgrade and Expansion Project.
2. **Hansford Economic Consulting-** request for budget extension in order to conclude the financing portion of the Wastewater Treatment Plant Upgrade and Expansion Project.
- B. **Sewer and Water Department – Jim King, Chief Plant Operator**
  1. **Waste Water Flow Data – for March**
  2. **Fresh Water Flow Data – for March**
  3. **Operations and Maintenance Summary –** activities during the month of March.
- C. **Monthly Safety Committee Meeting Minutes, Month of February**

## 8. President's Report:

1. **Special Board Meeting on May 31, 2011 to Approve the DSPUD Wastewater Treatment Plant Upgrade and Expansion Project and Adopt the associated California Environmental Quality Act**  
and required  
(CEQA)document.

**Committee Reports: None**

**Correspondence:**

1. **Letter of Appreciation for Assistance by DSPUD Operations Staff**
2. **Donation request from Donner Summit Area Association-** request of \$300.00 for portable sanitation facilities during the annual Summit Clean-Up.
3. **Letter to Kirk Syme, Royal Gorge-** letter mailed to Kirk Syme in response to his letter to the District dated January 27, 2011. The letter references the agreement between DSPUD and Sierra Lakes County Water District as relates to requests for additional sewer permits, and that DSPUD cannot guarantee the availability of sewer permits in the future if Royal Gorge does not request permits at this time.
4. **Letter from Nola Masteron-** requesting to return her EDU at the

180 day level.

**11. Ordinances:**

1. **Ordinance 2011-01 Of the Donner Summit Public Utility District Defining and Classifying Connection Fees and Operating Charges for Sewer Service and Superseding Ordinance 94-04, Ordinance 81-09 and Modifying Ordinance 2009-01** – a proposed ordinance to terminate the seven (7) year sunset clause for EDUs purchased but not used, setting a date certain when EDUs cannot be returned, and allowing transfers of EDUs. Second reading.

**Resolutions:**

**Resolution No. 2011-01 Resolution of Intention to Establish A Community Facilities District – Donner Summit Public Utility District Community Facilities District No. 1**

**Resolution No. 2011-02 Resolution Adopting Local Goals and Policies Concerning the Use of the Mello-Roos Community Facilities Act. Donner Summit Public Utility District- Community Facilities District No. 1.**

13. **Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

**14. Adjournment**

Schedule of Upcoming Meetings

Regular Meeting - May 17, 2011  
Regular Meeting - June 21, 2011  
Regular Meeting - July 19, 2011

We certify that on April 15, 2011 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler  
Administrative Assistant

Thomas G. Skjelstad  
General Manager

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