

**APPROVED**

**DONNER SUMMIT PUBLIC UTILITY DISTRICT  
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728  
TELEPHONE (530) 426-3456 – FAX (530) 426-3460**

**Minutes of the Regular Meeting of the Board of Directors  
Held: August 15, 2017**

**STAFF PRESENT:** Tom Skjelstad, General Manager; Jim King, Plant Manager;  
Julie Bartolini, Office Manager

**OTHERS PRESENT:** Geoffrey O. Evers, General Counsel by telephone from 8732 Casa  
Del Rio, Fair Oaks CA 95628; Nicole Quinonez, Randlette Nelson  
Madden, by telephone

**1. Call to Order**

The Regular Meeting of August 15, 2017 of the Donner Summit Public Utility District Board of Directors was called to order at 6:12 p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

**2. Roll Call**

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Alex Medveczky	- Present

**3. Clear the Agenda: No Changes**

**4. Public Participation: None**

**5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements–General, Month of July 2017--\$186,021.33**
- B. Cash Disbursements–Payroll, Month of July 2017--\$83,068.48**
- C. Regular Meeting Minutes of July 20, 2017**
- D. Financials through June 2017**

**Motion: Accept the Consent Calendar**

**By: Bob Sherwood**

**Second: Phil Gamick**

**Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain**

**Motion Carries**

## 6. Department Reports

### A. Administration: Tom Skjelstad, General Manager

1. **Rural Community Assistance Corporation-** update of the ongoing rate review. Tom Skjelstad and Sara Schrichte reviewed the August 8, 2017 letter from RCAC with the Board.
2. **Letter to US Forest Service Big Bend-** letter requesting use of a USFS parcel of land on which to situate the proposed Big Bend water treatment plant. As the letter is not complete , there was nothing to report.

**It was decided to take Agenda items 8.A. and 9. out of order.**

## 8. Committee Reports:

- ### A. Clean Water State Revolving Fund Loan Renegotiation-
- discussion about the upcoming meeting with CWSRF staff. Discussion and possible action. Sara Schrichte and Tom Skjelstad provided the Board an update on the renegotiation of the CWSRF loan.

- Motion:**
1. **The Donner Summit Public Utility District will no longer make the annual Clean Water State Revolving Fund loan payment of \$856,675.00.**
  2. **The Donner Summit Public Utility District will make an annual payment of \$581,465.00 (\$856,675.00-\$275,210.00).**
  3. **The Donner Summit Public Utility District requests from The State Water Resource Control Board that it be granted \$6,000,000.00 of principal forgiveness and 0.0% interest rate for the term of the Clean Water State Revolving Fund loan.**

By: Bob Sherwood  
Second: Alex Medveczky  
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

**Motion Carries**

## 9. Ordinance:

**Ordinance 06- 2017** - an Ordinance of the Donner Summit Public Utility District to Amend and Modify Ordinance No. 2008-01, Setting Sewer Rates and Charges.

**Motion: Accept Ordinance 06-2017 of the Donner Summit Public Utility District to Amend Ordinance No. 2008-01 Setting Sewer Rates and Charges**

By: Phil Gamick  
Second: Alex Medveczky

Roll Call Vote

Bob Sherwood	-	Aye
Phil Gamick	-	Aye
Cathy Preis	-	Aye
Alex Medveczky	-	Aye
Sara Schrichte	-	Aye

**Motion Carries**

**6.**

**B. Sewer and Water Department – Jim King, Chief Plant Operator**

- 1. Waste Water Flow Data – for July-Reported.**
- 2. Fresh Water Flow Data – for July- Reported.**
- 3. Operations and Maintenance Summary –activities during the month of July. Jim King reported the following:**

**Operations WWTP**

- Cleaned flow equalization tank #2.
- Installed sprinklers on the ski hill at Soda Springs.

**Operations Water Plant**

- Had an inspection of the plant by Nevada County Environmental Health to go over the hazardous materials business plan.
- Sauer’s Engineering and staff met with PG&E to discuss power pole relocation at the plant.
- Began work on the water line extension in front on the condos on Donner Pass Road.

**Repairs and Maintenance WTP**

- Repaired a water leak in front of the gas station.

- 4. Status of the Water Treatment Plant Upgrade Project- project update**

**C. Monthly Safety Committee Meeting Minutes, Month of July**

**Motion: Accept the Safety Committee Meeting Minutes for July**

**By: Sara Schrichte**

**Second: Bob Sherwood**

**Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain**

**Motion Carries**

**7. President’s Report: None**

**8. Committee Reports:**

- A Clean Water State Revolving Fund Loan Renegotiation-** discussion about the upcoming meeting with CWSRF staff. Discussion and possible action. Previously addressed.

**9. Ordinance:**

**Ordinance 06- 2017** - an Ordinance of the Donner Summit Public Utility District to Amend and Modify Ordinance No. 2008-01, Setting Sewer Rates and Charges. Previously addressed.

**10. Correspondence: None**

**11. Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. None.

**12. Adjournment:**

**Motion: Adjourn Meeting at 6:55 p.m.**  
By: Bob Sherwood  
Second: Alex Medveczky  
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain  
**Motion Carries**

Schedule of Upcoming Meetings

Regular Meeting - September 19, 2017  
Regular Meeting - October 17, 2017  
Regular Meeting - November 21, 2017

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,

Deleane Mehler  
Administrative Assistant