

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Agenda
Tuesday, September 20, 2011 - 6:00 P.M.**

For the Regular Meeting (Section 54954), September 20, 2011 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California.

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Appointment of Director to Fill a Vacancy on the Board:** the Directors will review letters of interest and interview potential candidates. Discussion and action.
- 6. Donner Summit Public Utility District Community Facilities District #1 Ballot Opening and Vote Tally:** District Bond Counsel will open received ballots and tally the votes for Improvement Areas #1,2,3. Results will be read aloud.

7.Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of August 2011 --
\$123,444.89**

- B. Cash Disbursements – Payroll, Month of August 2011 -- \$57,166.13**
 - C. Special Meeting Minutes of August 27, 2011**
 - 7. Stantec Engineering Final Design:** Presentation by Stantec Engineering outlining the final design process including; organizational chart, work plan schedule, key team members and general information.
 - 8. Department Reports**
 - A. Administration: Tom Skjelstad, General Manager**
None
 - B. Sewer and Water Department – Jim King, Chief Plant Operator**
 - 1. Waste Water Flow Data – for August**
 - 2. Fresh Water Flow Data – for August**
 - 3. Operations and Maintenance Summary – activities during the month of August.**
 - C. Monthly Safety Committee Meeting Minutes, Month of August**
 - 9. President’s Report:**
None
 - 10. Correspondence:** Letter from Sara Schrichte expressing an interest in filling the vacancy on the Donner Summit Public Utility District Board of Directors.
 - 11. Resolutions:**
 - 1. Resolution 2011-11 Declaring Results of Special Tax for Community Facilities District No. 1 Improvement Area No. 1**
 - 2. Resolution 2011-12 Declaring Results of Special Tax for Community Facilities District No. 1 Improvement Area No. 2**
 - 3. Resolution 2011-13 Declaring Results of Special Tax for Community Facilities District No. 1 Improvement Area No. 3**
 - 12. Ordinance:**
 - 1. Ordinance 2011-02 Levying Special Taxes Within the Donner Summit Public Utility District Community Facilities District No. 1**
 - 13. Committee Reports:**

- 14. Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

15. Adjournment

Schedule of Upcoming Meetings

- Regular Meeting - October 18, 2011
- Regular Meeting - November 15, 2011
- Regular Meeting - December 20, 2011 (tentatively scheduled)

We certify that on September 16, 2011 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler
Administrative Assistant

Thomas G. Skjelstad
General Manager