

## DONNER SUMMIT PUBLIC UTILITY DISTRICT

### Minutes of the Regular Meeting of November 20, 2007 the Board of Directors of the Donner Summit Public Utility District

**STAFF PRESENT:** Tom Skjelstad, General Manager, Jim King, Chief Plant Operator, Kristy Champagne, Recording Secretary to the Board

**OTHERS PRESENT:** Geoffrey O. Evers, General Counsel, attending by telephone from 3415 American River Drive, Suite B Sacramento California, Mike Livak, Royal Gorge LLC, Rebecca Meyerholz, Sugar Bowl Inc., Amber Waddle, General public.

#### 1. Call to Order

The Regular Meeting of November 20, 2007 of the Donner Summit Public Utility District Board of Directors was called to order at 6:07 pm, by President Cathy Preis, at the Board meeting room located at 53823 Sherrit Lane, Soda Springs California. Kristy Champagne is taking notes as Recording Secretary.

#### 2. Roll Call

Cathy Preis, President	- Present
Rachel Tolmachoff, Vice President	- Present
Bob Sherwood, Secretary	- Absent
Dave Oneto, Director	- Present
Phil Gamick, Director	- Present

3. **Clear the Agenda-** General Manager Tom Skjelstad asked the Board of Directors to consider tabling item 6 A 2, review, adoption and full report of final audit for Decembers Board meeting when all information is made available.

#### 4. Public Forum – None

#### 5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of October 2007 --\$83,427.30
- B. Cash Disbursements – Payroll, Month of October 2007 --\$33,396.36
- C. Regular Meeting Minutes – October 16, 2007

**Motion: To Approve The Consent Calendar**

By: Dave Oneto

Second: Phil Gamick

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

**Motion Carries**

**6. Department Reports**

**A. Administration: Tom Skjelstad, General Manager**

1. **Meadows Town Homes Water Service**-The Board directed staff to send a mailer to all Meadow Town Home owners with response to the Districts investigation of water lines. At which time the Meadows Town Home residents have the opportunity to respond back to the District. Representative Rebecca Meyerholz of Sugar Bowl Inc., will meet with Meadows Town Homes owners to help facilitate response. Manager Skjelstad and Ms. Meyerholz will schedule a meeting to discuss the response of Homeowners and the Districts decision to move forward.
2. **Review and Possible Adoption of the Districts Draft Financial Statements for the Period Ending June 30, 2007**- The Board agreed to tabled this item until the December 18 regular meeting.
3. **Statement from ECO:LOGIC Engineers for Recycled Water Use Permit**- A formal decision will be made after an Ad-Hoc committee has been established at December 18 regular meeting.
4. **Big Bend Mutual Water Company**- The Board gave staff direction to continue research into the Big Bend Water Users Association and suggested B.B.W.U.A. provide an adequate water source that may require treatment as opposed to annexing with the present situation. This could avoid B.B.W.U.A. from paying prevailing wages, saving money. The District could provide administrative services during this time that would be paid for by the B.B.W.U.A. .
5. **Recommendation to Appoint an Ad-Hoc Committee to Review and Recommend Rates for Recycled Water, and Non-Treated Snowmaking Water Use**- The Board agreed to table this issue until the December 18 regular meeting.
6. **Discussion and Recommendation to Amend and Modify Ordinance 2007-04, Setting Water rates and Charges** - Manager Skjelstad asked the Board to consider amending Ordinance 2007-05 setting water rates and charges. Building Contractor water rates are to remain the same at \$10.00 per 1,000 gallons. Construction water would include depreciation and burden of the treatment plant.

The Board gave direction to reassess the plant's capacity, at which time Jim King, Chief Plant Operator and Tom Skjelstad, General Manager are to report back to the Board with their findings, a decision will be considered at that time.

Staff is working on scheduling a meeting with the new owner of Donner Ski Ranch to discuss the usage of the untreated snowmaking water and fees. The Board agreed that the pipe that leads from Lake Angela to the ski hill would require a meter. The Board asked staff to report back at the December 18 Board meeting with any new information.

**7. A Poisonous Development at Donner Summit- Informational**

**B. Sewer and Water Department – Jim King, Chief Plant Operator**

1. Waste Water Flow Data – for October- Reported
2. Fresh Water Flow Data – for October- Reported
3. Operations and Maintenance Summary– activities during the month of October- Reported

**C. Safety Committee Meeting Minutes**

1. Administrative and Operations Department Safety Committee – October Minutes- Reported

**Motion: To Approve Safety Meeting Minutes**

By: Dave Oneto

Second: Rachel Tolmachoff

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

**Motion Carries**

**7. President's Report**

**A. Letter of Resignation from Director Oneto-** Direction given to staff to post notice of vacancy on the date of January 2, 2008. At which time notices will be posted at the United States Post Office in Soda Springs and at the Local Grocery Store. A new Director will sit on the Board until the November 8, 2008 election.

**8. Committee Reports: None**

**9. Public Participation: None**

**10. Correspondence:** The Board reached a consensus to reimburse Mr. Schuparra the amount of \$400.00 for sewer lateral testing.

**11. CLOSED SESSION: In at 8:25 pm**

**A. Conference with Legal Counsel – Pending Litigation pursuant to subdivision (a) Of Section 54956.9.of the California Government Code.**

1.) Donner Summit Public Utility District vs. Truckee Fire Protection District; Case No. PC20070542 – El Dorado County

**B. Regarding Initiating or Deciding to Initiate Litigation pursuant to subdivision (c) of Section 54956.9. of the California Government Code.**

1) Brentwood Industries, Inc.

**Closed Session: Out at 9:10 pm**

**12. Informational: In accordance with Government Code Section 54954.2(a),**

Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

**13. Adjournment**

**Motion: To Adjourn at 9:20pm**

By: Rachel Tolmachoff

Second: Dave Onto

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

**Motion Carries**

Schedule of Upcoming Meetings

Regular Meeting – December 18, 2007

Regular Meeting - January 15, 2008

Regular Meeting - February 19, 2008

The wordings of these minutes are as read from the notes taken by the recording secretary.

Respectfully submitted,

Kristy S. Champagne