

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Agenda
Tuesday, July 20, 2010 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), July 20, 2010 at 6:00 P.M., the meeting will commence on the ground floor of the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California. If there is no disabled requirement, the meeting may reconvene upstairs in the District Board meeting room.

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of June 2010 --
\$ 82,186.63**
- B. Cash Disbursements – Payroll, Month of June 2010 --
\$ 52,658.38**
- C. Regular Meeting Minutes of June 15, 2010**

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

1. **Status of the DSPUD's Planning Loan Request-** update on the District's loan request from the California State Revolving Fund Loan program.
2. **Proposed Scope of Work and Fee Estimates for Consulting Services Related to DSPUD Wastewater Treatment Plant Upgrades and Expansion Project** – proposal from ECO:LOGIC Engineers for environmental and pre-design engineering services. Discussion and possible action.
3. **Proposal from Andregg Geomatics-** proposal for surveying and mapping work on the Wastewater Upgrade and Expansion Project. Discussion and possible action.
4. **2010 Biostimulation Report-** report of algae conditions above, at, and below the District's discharge point.

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for June**
2. **Fresh Water Flow Data – for June**
3. **Operations and Maintenance Summary** – activities during the month of June.

C. Monthly Safety Committee Meeting Minutes, Months of May and June

7. President's Report:

8. Committee Reports:

- A. **Policy Committee-** Draft Board policies 2.0.0 Budget & Finance Committee of Operation; 2.2.0 Budget & Finance – Directors Pay; 2.5.0 Budget & Finance – Delinquent Accounts; 2.7.0 Reserves for Capitalization and Capital Outlay; 2.8.0 Budget and Finance – Unbudgeted Expenses; 2.9.0 Budget and Finance – Designated Cash Donations; 2.10.0 Budget & Finance – Designated Non-Cash Donations; 2.11.0 Rate Change Procedure, discussion and possible action.

9. Correspondence:

- a. **Letter from Sierra Lakes County Water District, dated July 13, 2010** – letter confirming the number of Equivalent Dwelling Units requested by Sierra Lakes County Water District.
- b. **Letter to, South Yuba Citizens League, Sierra Watch, and Sierra Club, Sierra Nevada Section-** letter from Donner Summit Public Utility District explaining the current number of Equivalent Dwelling Units requested by DSPUD and Sierra Lakes County Water District.
- c. **Letter from Sierra Lakes County Water District, dated July 2, 2010** a letter in support of accelerating the schedule for pre-engineering design
- d. **Letter from Kirk Syme, Managing Partner, Royal Gorge, to Wade Freedle, President, Sierra Lakes County Water District dated July 1, 2010-** letter requesting SLCWD take the necessary steps to coordinate with DSPUD to address additional connections once Royal Gorge has submitted a formal Specific Plan application to Placer County for their proposed development.

10.

Comments from Website(s)

Potential future steep rate increase- comment posted on the Save Donner Summit. Org, Forum page.

11. Closed Session: None

12. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. Adjournment

Schedule of Upcoming Meetings

Regular Meeting - August 17, 2010
Regular Meeting - September 15, 2010
Regular Meeting - October 19, 2010

We certify that on July 16, 2010 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler
Administrative Assistant

Thomas G. Skjelstad
General Manager