

**APPROVED**

**Donner Summit Public Utility District  
Board of Directors Regular Meeting Minutes  
Tuesday, September 17, 2024 - 6:00 P.M.  
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

**STAFF PRESENT:** Steven Palmer, General Manager; Justin Vosburgh, Assistant Plant Manager; Deleane Mehler, Office Assistant  
**OTHERS PRESENT:** Geoffrey O. Evers, General Counsel, by Zoom

**1. Call to Order**

The Regular Meeting of September 17, 2024 of the Donner Summit Public Utility District Board of Directors was called to order at 6:01 p.m. by President Cathy Preis.

**2. Roll Call**

Cathy Preis, President	- Present
Joni Kaufman, Vice President	- Present
Dawn Parkhurst, Secretary	- Present
Philip Gamick, Director	- Present
Craig Combs, Director	- Present by zoom from 7 Mistake Drive Lake Tekapo, 7999 New Zealand

**3. Clear the Agenda- None**

**4. Public Participation –** *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

**5. Consent Calendar**

*All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.*

**A. Approve Finance Report for September 2024**

- 1. Cash Disbursements–General**, Month of August
- 2. Cash Disbursements–Payroll**, Month of August
- 3. Schedule of Cash and Reserves**, July
- 4. Accountants Financial Statements**, July

**B. Approve Regular Meeting Minutes for August 27, 2024**

**C. Approve Safety Meeting Minutes for August 2024**

**Motion:** Accept the Consent Calendar

**By:** Joni Kaufman

**Second:** Dawn Parkhurst

**Vote:** 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

**Motion Carries**

**6. Department Reports**

- A. Administration - Steven Palmer, General Manager.** Reported.
- B. Operations and Maintenance Summary, August.** Reported.

**7. Information - None**

**8. Action**

- A. Adopt a Resolution Authorizing Centrica to Perform an Industrial Grade Audit for a Solar Photovoltaic System at the Wastewater Treatment Facility**  
Andy Roth from Centrica gave a presentation regarding the Solar Photovoltaic System.

**Motion: Adopt Resolution 2024-25 Authorizing Centrica to Perform an Industrial Grade Audit for a Solar Photovoltaic System at the Wastewater Treatment Facility**

**By Joni Kaufman**

**Second: Phil Gamick**

**Roll Call Vote**

**Cathy Preis - Aye**

**Phil Gamick - Aye**

**Craig Combs - Aye**

**Joni Kaufman - Aye**

**Dawn Parkhurst - Aye**

**Motion Carries**

- 9. Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

**10. Adjournment**

**Motion: Adjourn Meeting at 7:07 p.m.**

**By: Joni Kaufman**

**Second: Dawn Parkhurst**

**Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy**

**Motion Carries**

**Schedule of Upcoming Meetings**

**Regular Meeting – October 15, 2024**

**Regular Meeting – November 19, 2024**

**Regular Meeting – December 17, 2024**

**Respectfully Submitted,**

**Deleane Mehler  
Administrative Assistant**