

APPROVED
DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
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Minutes of the Regular Meeting of the Board of Directors
Held: January 20, 2009

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager; Deleane Mehler, Office Assistant
OTHERS PRESENT: Geoffrey Evers, General Counsel; Susan Snyder, Amber Waddle
Jeff Hauser, ECO-LOGIC, by telephone; Wade Freedle, SLCWD;
Mike Livek, Royal Gorge LLC, Heide Kolbe, Profession Facilitator;
Bill Quesnel, SCLWD

1. Call to Order

The Regular Meeting of January 20, 2008 of the Donner Summit Public Utility District Board of Directors was called to order at 6:10p.m. by President Cathy Preis, at the Boardroom located at 53823 Sherritt Lane, Soda Springs California.

2. Roll Call

Cathy Preis, President	- Present
Rachel Tolmachoff, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Dave Oneto, Director	- Present

3. Clear the Agenda

There were no changes to the agenda.

4. Public Participation

None

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of December 2008 --
\$78,665.16
- B. Cash Disbursements – Payroll, Month of December 2008 --
\$55,472.02
- C. Financial Statements thru October 31, 2008, and November 30, 2008
- D. Special Meeting Minutes of December 9, 2008

Motion: Accept The Consent Calendar
By: Bob Sherwood
Second: Rachel Tolmachoff
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

- 1. Administrative Civil Liability Complaint R5-2008-0626, Donner Summit Public Utility District, Nevada County-** response letter from the District to the Regional Board Enforcement and Compliance staff, and request for a meeting. Reported
- 2. Comment Letters Received by the Regional Board Compliance and Enforcement staff Concerning the Proposed Fines (ACLC R5-2008-0626) Against the District, from Mr. Joe Gray, and the Mr. Gary Reedy of the South Yuba River Citizens League.** Reported
- 3. Letter Received by Sierra Lakes County Water District from Mr. Joe Gray Regarding DSPUD Operations, Email Received by Mr. Blake Tresan, Serene Lakes Homeowner by Sierra Lakes County Water District Regarding DSPUD and ECO:LOGIC, and DSPUD's Response Letter to Sierra Lakes County Water District.** Reported
- 4. Letter from Jeff Hauser, P.E., ECO:LOGIC Engineering dated January 16, 2009 –** letter discussing wastewater treatment plant improvements that could be implemented to meet various possible effluent limits for ammonia and nitrates. Jeff Hauser attended the meeting by telephone to discuss DSPUD's wastewater characteristics, existing plant design and performance, general treatment concept and consideration of possible improvements.
- 5. Update on the Annexation of Certain Parcels Located in Section 20-** Placer LAFCO will hear the District's request to annex into the District the remaining Sugar Bowl residential parcels and four other privately owned parcels, as is consistent with the District's current Sphere of Influence Plan. The hearing is scheduled for February 11, 2009. Reported
- 6. Status of Discussions Between Big Bend Mutual Water Company, DSPUD and the United State Forest Service.** If Big Bend, through a licensed hydrogeologist, can demonstrate that the USFS well will not be negatively impacted, the USFS will allow Big Bend to prospect for water on the north side of I-80. Reported

7. **Report from Meetings with Heidi Kolbe, Professional Facilitator-** report from meetings held on December 19, 2008 and planned meeting of January 20, 2009. Meetings were held to discuss the structure options for the citizens advisory committee for parks and recreation. Rachel Tolmachoff reported there is \$271,000 in the park fund for our area. \$100,000 will be used for the Emigrant Trail. Heidi Kolbe has agreed to assist the District in forming a structured Citizens Advisory Group. The mission of the Advisory Group will be to thoroughly review and assess all options and possibilities for parks and recreation projects on Donner Summit and to provide consensus recommendations to the DSPUD Board of Directors.

Recess- 7:55p.m. Resume Regular Meeting at 8:10p.m.

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for December-Reported**
2. **Fresh Water Flow Data – for December-Reported**
3. **Operations and Maintenance Summary – activities during the month of December.** Jim King reported the following:

Operations WWTP

- Assisted outside contractor (Oscar Larson and Associates) with plant Risk Management Plan and Evaluation for gas chlorine, sulfur dioxide and ammonia.
- Began final testing and evaluation of new SCADA telemetry system.
- Began feeding alum at filters to help with effluent turbidity.

Operations Water Plant

- The treatment plant did not meet the requirement that 95% of the filtered samples return turbidity values of 0.3 NTU or less. The plant filter returned a value of 91%. This was due impart to high water demand over the holiday period and some lingering difficulties with treating the high raw water turbidity.
- Continue jar testing to optimize water filtration process.
- Installed new chlorine feed pump.
- Installed hydrant meter at Soda Springs Ski Hill for snow making.

Repairs and Maintenance WWTP

- Repaired impeller housing on soda ash slurry pump #2.
- Staff conducted annual cleaning of sewer lift station wet wells and sewer plant head works to remove excess grit and grease using Water Pumping Co.

Laboratory

- Sent out quarterly effluent and river bioassay test samples.
- Sent out annual effluent priority pollutant test samples.

4. **SCADA Project Update-** status of the District's SCADA project. Jim King reported the final testing on the SCADA will be complete by the end of the month.
5. **Letter to ERS Media-** letter from DSPUD questioning the invoice from ERS for filter media removal and replacement. Jim King reported that he has sent a letter disputing the charges on the bill for labor, lodging and meals for the ERS employees that were here to install the water treatment plant filter.
6. **South Yuba River Monitoring Update-** results of phosphate samples taken (12/04/08) on the South Yuba River above and below the District's discharge point and at Towle Mountain Bridge. Photos of the river at the same places as the sampling are included. Jim King reported that sampling will be increased to better monitor the activities in the South Yuba River.

C. Safety Committee Meeting Minutes

1. **Administrative and Operations Department Safety Committee –** January meeting. Reported

Motion: Accept The Safety Committee Meeting Minutes for January
By: Bob Sherwood
Second: Dave Oneto
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

7. President's Report

1. **Special Board Meeting of February 10, 2009.** Cathy Preis reported the Special Board meeting on February 10, 2009 will be held at Sugar Bowl (Judah Lodge) in the Coldstream Room. Robert Emerick, Ph.D., PE and Jeff Hauser, P.E, of ECO-LOGIC will discuss the wastewater treatment process at DSPUD. Diana Messina, Senior Engineer and Ken Landau, Assistant Executive Officer from the California Regional Water Control Board Central Valley Region will be available to answer any questions regarding the Donner Summit Public Utility District discharge permit.

**8. Correspondence:
None**

Recess- 8:40p.m. Resume Regular Meeting at 8:47p.m.

- 9. Closed Session:**
Conference with Legal Counsel – Gov't. Code Section 54956.9, (c.), meeting with legal counsel to decide whether to initiate litigation. One potential case.

The Board went into Closed Session at 8:47 p.m.

Regular meeting resumed at 9:15 p.m. Cathy Preis stated that no action was taken in closed session.

- 10. Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

None

- 11. Adjournment**

Motion: Adjourn at 9:35p.m.

By: Bob Sherwood

Second: Rachel Tolmachoff

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

Schedule of Upcoming Meetings

Special Meeting - February 10, 2009

Regular Meeting - March 17, 2009

Regular Meeting - April 21, 2009

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,

Deleane Mehler
Clerk of the Board