

**Donner Summit Public Utility District  
Board of Directors Regular Meeting  
Agenda  
Tuesday October 15, 2013 - 6:00 P.M.  
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), October 15, 2013 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of September 2013 --  
\$1,513,333.17**
- B. Cash Disbursements – Payroll, Month of September 2013 --  
\$57,493.53**
- C. Regular Meeting Minutes of September 17, 2013**

**6. Department Reports**

**A. Administration: Tom Skjelstad, General Manager**

- 1. Stantec Monthly Construction Report for the Month of September 2013**
- 2. Syblon Reid Progress Payment Request #12 and DSPUD Disbursement Request #13-** Syblon's payment request for work performed and/or products purchased for the period of September 1, 2013 to September 30, 2013 and DSPUD Disbursement Request #13.
- 3. Quotation Request No. 12 Membrane Building Electrical Room Panel Layout and Revisions and Sampler/Instrument Conduit Addition –** Syblon Reid response to Stantec Quotation Request #12. A QR to reconfigure all equipment in the Membrane Electric Room and relocate the floor mount UV transformers to wall mount amongst other electrical additions and changes. QR #12 will result in a change order of \$56,988.00.
- 4. Renewal of Holdrege & Kull Special Inspection Contract for the DSPUD Wastewater Treatment Plant Upgrade and Expansion Project-** request to append the current proposal. The initial proposal was for \$100,000. The revised cost is \$169,659 thru the end of the project.
- 5. DSPUD Report of Waste Discharge-** the required report to the Regional Water Quality Control Board was delivered to the Regional Water Quality Control Board as required. This begins the process of renewing the District waste discharge permit.

**B. Sewer and Water Department – Jim King, Chief Plant Operator**

- 1. Waste Water Flow Data – for September**
- 2. Fresh Water Flow Data – for September**
- 3. Operations and Maintenance Summary –** activities during the month of September

**C. Monthly Safety Committee Meeting Minutes, Month of September**

- 7. President's Report:** SDRMA President's Special Acknowledgement Award-Property/Liability Program and No Paid Workers' Compensation Claims in 2012- 2013
- 8. Committee Reports: None**

**9. Resolutions:**

**Resolution 2013-09 In Recognition of Meritorious Service by Taylor Dolph as a Member of the Board of Directors.**

**10. Correspondence:**

**Letter to Ulrich Luscher, Sierra Lakes County Water District Board of Directors, regarding cost sharing of certain capital items per the Interim Service Agreement between DSPUD and SLCWD.**

**11. Closed Session: None**

**12. Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

**13. Adjournment**

Schedule of Upcoming Meetings

Regular Meeting - November 19, 2013  
Regular Meeting - December 17, 2013 (tentatively)  
Regular Meeting - January 21, 2014

We certify that on October 11, 2013 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler  
Administrative Assistant

Thomas G. Skjelstad  
General Manager