

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Minutes
Tuesday, July 18, 2023 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

STAFF PRESENT: Steven Palmer, General Manager; Jim King, Plant Manager;
Deleane Mehler, Office Assistant

OTHERS PRESENT: Geoffrey O. Evers, General Counsel, by Zoom,

1. Call to Order

The Regular Meeting of July 18, 2023 of the Donner Summit Public Utility District Board of Directors was called to order at 6:02 p.m. by President Cathy Preis.

2. Roll Call

Cathy Preis, President	- Present
Joni Kaufman, Vice President	- Present
Dawn Parkhurst, Secretary	- Present
Philip Gamick, Director	- Present
Craig Combs, Director	- Present

3. Clear the Agenda- None

4. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar

A. Approve Finance Report for July 2023

- 1. Cash Disbursements–General, Month of June**
- 2. Cash Disbursements–Payroll, Month of June**
- 3. Schedule of Cash and Reserves, May**
- 4. Accountants Financial Statements, May**

B. Approve Regular Meeting Minutes for June 20, 2023

C. Approve Monthly Safety Meeting Minutes – June 2023

Motion: Accept the Consent Calendar

By: Joni Kaufman

Second: Dawn Parkhurst

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

6. Department Reports

- A. Administration - Steven Palmer, General Manager.** Reported.
- B. Operations and Maintenance Summary, June.** Reported.

7. Information

- A. Budget to Actual Report for May 2023.** Steve Palmer gave a presentation on the Budget to Actual Report for May 2023.

8. Action

- A. Approve a Film Permit Policy and Fee.**

Motion: Adopt Resolution 2023-13 Approving a Film Permit Policy

By Dawn Parkhurst

Second: Craig Combs

Roll Call Vote

Cathy Preis - Aye

Phil Gamick - Aye

Craig Combs - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

Motion Carries

9. Discussion

- A. Board Discussion Regarding Succession Planning**
Requested by Director Kaufman. Reported.

10. Director Reports: *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

11. Adjournment

Motion: Adjourn Meeting at 6:50 p.m.

By: Phil Gamick

Second: Joni Kaufman

5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0

Vacancy

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting – August 15, 2023

Regular Meeting – September 19, 2023

Regular Meeting – October 17, 2023

Respectfully Submitted,

Deleane Mehler

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Administrative Assistant