

APPROVED

**DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460
Minutes of the Regular Meeting of the Board of Directors
Held: February 16, 2021**

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager

OTHERS PRESENT: Geoffrey O. Evers, General Counsel by telephone from 8732 Casa Del Rio, Fair Oaks CA, Wally Auerbach, Auerbach Engineering; Catherine Hansford, Hansford Economic Consulting LLC. Chris Parker, Sugar Bowl

1. Call to Order

For the Regular Meeting (Section 54954), February 16, 2021 at 6:00 P.M., the meeting was conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20.

The Regular Meeting of February 16, 2021 of the Donner Summit Public Utility District Board of Directors was called to order at 6:01 p.m. by President Cathy Preis.

2. Roll Call

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Alex Medveczky, Director	- Present

3. Clear the Agenda- No Changes

4. Public Participation- None

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements–General, Month of January \$108,260.38**
- B. Cash Disbursements–Payroll, Month of January \$88,564.28**
- C. Regular Meeting Minutes of January 12, 2021**

Motion: Accept the Consent Calendar
By: Bob Sherwood
Second: Alex Medveczky
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

1. **Sugar Bowl West and East Village Property Owners Sewer Project-**
 - a. Geoffrey O. Evers, District legal counsel reviewed the Placer LAFCo District annexation of Sugar Bowl properties from 2009.
 - b. Walter Auerbach of Auerbach Engineering Corp. Presentation Scope of Work. Walley Auerbach reviewed the Scope of Work for the Sugar Bowl project.
 - c. Catherine Hansford, Hansford Economic Consulting, LLC. reviewed the financing options for the project.
 - d. Schaelene Rollins, Pando Public Relations discussed the Public outreach options.
2. **Rates Increase Schedule-** schedule of tasks leading up to and through the proposed rate increase. Schaelene Rollins, Pando Public Relations Presented the Task list.
3. **California Department of Finance Audit of the District-** Tom Skjelstad reported that the audit should be complete by March of 2021.

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for January.** Reported.
2. **Fresh Water Flow Data – for January.** Reported.
3. **Operations and Maintenance Summary –** activities during the month of January. Jim King reported the following:

Operations WWTP

- Discontinued discharge to Soda Springs Ski Area. Drained feed lines and begun draining the storage tank.
- Shut down the ammonia feed system due to a faulty flow control valve. Sent the valve to be repaired.
- Continued lime slurry feed and adjustments.
- Staff assisted Donner Ski Ranch with locating their lateral and trying to figure out why they had sewer backing up into their building. It was found that the common lateral the shared with the condos was plugged with grease.
- Sent into SDRMA the districts insurance provider information on the standby generators at the sewer lift stations.

Repairs and maintenance WTP

- Installed an instant water heater system to the chlorine tablet system to insure proper operation.

C. Monthly Safety Committee Meeting Minutes, Month of January.

Motion: Accept the Safety Committee Meeting Minutes for January

By: Alex Medveczky

Second: Bob Sherwood

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

7. Correspondence: None

8. President Report- None

9. Resolutions: None

10. Informational: In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.

11. Adjournment:

Motion: Adjourn Meeting at 7:39 p.m.

By: Bob Sherwood

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting – March 16, 2021

Regular Meeting – April 20, 2021

Regular Meeting – May 18, 2021

Respectfully Submitted,

Deleane Mehler
Administrative Assistant