

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Agenda
Tuesday November 19, 2013 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), November 19, 2013 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of October 2013 --
\$2,533,801.25**
- B. Cash Disbursements – Payroll, Month of October 2013 --
\$57,179.50**
- C. Regular Meeting Minutes of October 15, 2013**

- 6. Interview potential Board candidates.**
- 7. Election of Vice-President to the DSPUD Board of Directors**

Financial Statements for the Fiscal Year 2012/13- the District's annual independent auditor's report. Joe Julio of Gibson & Company, Inc., Certified Public Accountant will be present to review the report. Discussion and possible action.

8. Department Reports

A. Administration: Tom Skjelstad, General Manager

- 1. Stantec Monthly Construction Report for the Month of October 2013**
- 2. Syblon Reid Progress Payment Request #13 and DSPUD Disbursement Request #14-** Syblon's payment request for work performed and/or products purchased for the period of October 1, 2013 to October 31, 2013 and DSPUD Disbursement Request #14.
- 3. Holdrege & Kull Special Inspection Contract for the DSPUD Wastewater Treatment Plant Upgrade and Expansion Project-** Jake Hudson of Holdrege& Kull will be in attendance to go over the revised budget and answer questions regarding Contract Revision #1.
- 4. DSPUD Wastewater Facilities Upgrade and Expansion Project Change Orders-** Steve Beck of Stantec Engineers will be in attendance to discuss change orders and answer questions.
- 5. Syblon Reid Request for Subcontractor Substitution Hearing Date-** Set the date to conduct a hearing by the DSPUD Board to accept or deny a request by Syblon Reid to substitute subcontractor SteelTech Roofing with subcontractor Kodiak Roofing.
- 6. Request to Change the January Board Meeting Date-** a request from the General Manager to change the date of the January 21, 2014 Board meeting.

B. Sewer and Water Department – Jim King, Chief Plant Operator

- 1. Waste Water Flow Data – for October**
- 2. Fresh Water Flow Data – for October**
- 3. Operations and Maintenance Summary –** activities during the month of October

C. Monthly Safety Committee Meeting Minutes, Month of October

9. President's Report: None

10. Committee Reports: None

- 11. Resolutions: None**
- 12. Correspondence: None**
- 13. Closed Session: None**
- 14. Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.
- 15. Adjournment**

Schedule of Upcoming Meetings

Regular Meeting - December 17, 2013 (tentatively)
Regular Meeting - January 21, 2014 (tentatively)
Regular Meeting - February 18, 2013

We certify that on November 15, 2013 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler
Administrative Assistant

Thomas G. Skjelstad
General Manager