

APPROVED

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Minutes
Tuesday, January 17, 2023 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

STAFF PRESENT: Steven Palmer, General Manager; Jim King, Plant Manager

OTHERS PRESENT: Geoffrey O. Evers, General Counsel

1. Call to Order

For the Regular Meeting (Section 54954), January 17, 2023 at 6:00 P.M., the meeting was conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20 and Assembly Bill 361.

The Regular Meeting of January 17, 2023 of the Donner Summit Public Utility District Board of Directors was called to order at 6:12 p.m. by President Cathy Preis.

2. Roll Call

Cathy Preis, President	- Present
Joni Kaufman, Vice President	- Present
Dawn Parkhurst, Secretary	- Present
Philip Gamick, Director	- Present
Craig Combs, Director	- Present

3. Clear the Agenda- None

4. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar

A. Approve Finance Report for January 17, 2023

- 1. Cash Disbursements–General**, Month of December
- 2. Cash Disbursements–Payroll**, Month of December
- 3. Schedule of Cash and Reserves**, November
- 4. Accountants Financial Statements**, November

B. Approve Regular Meeting Minutes December 20, 2022

C. Approve Monthly Safety Meeting Minutes – December 2022

Motion: Accept the Consent Calendar
By: Joni Kaufman
Second: Phil Gamick
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy
Motion Carries

6. Department Reports

- A. **Administration - Steven Palmer, General Manager-** Reported.
- B. **Operations and Maintenance Summary, November-**Reported.

7. Action Items

- A. **Adopt Resolution 2023-01 to Continue Remote Board Meetings in Accordance with Assembly Bill 361**

Motion: Adopt Resolution 2023-01 to Continue Remote Board Meetings in Accordance with Assembly Bill 361
By Dawn Parkhurst
Second: Joni Kaufman
Roll Call Vote
Cathy Preis - Aye
Phil Gamick - Aye
Craig Combs - Aye
Joni Kaufman - Aye
Dawn Parkhurst - Aye
Motion Carries

Jim King and Geoff Evers Left the meeting 6:28 p.m.

- 8. Closed Session:** Public Employee Performance Evaluation (Government Code Section 54957) Title: General Manager Review. President Preis announced the Board would be going into Closed Session Pursuant to California Government Code 54957(b)(1). Review of General Manager. The Board went into Closed Session at 6:28PM. The Board came out of Closed Session at 6:58PM. No reportable action was taken.
- 9. Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.* None.

10. Adjournment

Motion: Adjourn Meeting at 6:59 p.m.
By: Joni Kaufman
Second: Craig Combs
5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy
Motion Carries

Schedule of Upcoming Meetings
Regular Meeting – February 21, 2023
Regular Meeting – March 21, 2023

Regular Meeting – April 18, 2023

Respectfully Submitted,

Deleane Mehler

Deleane Mehler
Administrative Assistant