

APPROVED

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Minutes**

Tuesday, December 20, 2022 - 6:00 P.M.

DSPUD Office, 53823 Sherritt Lane, Soda Springs California

STAFF PRESENT: Steven Palmer, General Manager; Jim King, Plant Manager
Deleane Mehler, Office Assistant

OTHERS PRESENT: Geoffrey O. Evers, General Counsel; Alex Medveczky

1. Call to Order

For the Regular Meeting (Section 54954), December 20, 2022 at 6:00 P.M., the meeting was conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20 and Assembly Bill 361.

The Regular Meeting of December 20, 2022 of the Donner Summit Public Utility District Board of Directors was called to order at 6:02 p.m. by President Cathy Preis.

2. Roll Call

Cathy Preis, President	- Present
Philip Gamick, Director	- Present
Craig Combs, Director	- Present
Joni Kaufman, Director	- Present
Dawn Parkhurst, Director	- Present

3. Clear the Agenda- None

4. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar

6. Call to Order

7. Roll Call

8. Clear the Agenda

9. Board Organization

- A. Resolution 2022-39 Recognizing Outgoing Director Alex Medvezcky**
- B. Select Board Officers – President, Vice President, Secretary-**

It was decided that Cath Preis will remain President, Joni Kaufman, Vice President. Dawn Parkhurst will be the Secretary.

C. Board Meeting Calendar for 2023. Reported.

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11. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

A. Approve Finance Report for December 20, 2022

1. **Cash Disbursements–General**, Month of November
2. **Cash Disbursements–Payroll**, Month of November
3. **Schedule of Cash and Reserves**, October
4. **Accountants Financial Statements**, October

B. Approve Regular Meeting Minutes November 15, 2022

C. Approve Monthly Safety Meeting Minutes – November 2022

Motion: Accept the Consent Calendar

By: Phil Gamick

Second: Joni Kaufman

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

12. Department Reports

A. Administration - Steven Palmer, General Manager

B. Operations and Maintenance Summary, October-Reported.

13. Information Items

- A. First Quarter Budget to Actual Report for Fiscal Year 2022/2023.** Steve Palmer presented the First Quarter Budget to Actual Report for the Fiscal Year 2022/2023.

14. Action Items

- A. Adopt Resolution 2022-40 to Continue Remote Board Meetings in Accordance with Assembly Bill 361**

Motion: Adopt Resolution 2022-40 to Continue Remote Board Meetings in Accordance with Assembly Bill 361

By Phil Gamick

Second: Joni Kaufman

Roll Call Vote

Cathy Preis - **Aye**
Phil Gamick - **Aye**
Craig Combs - **Aye**
Joni Kaufman - **Aye**
Dawn Parkhurst - **Aye**
Motion Carries

15. Director Reports: *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

16. Adjournment

Motion: **Adjourn Meeting at 7:44 p.m.**
By: Alex Medveczky
Second: Joni Kaufman
5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy
Motion Carries

Schedule of Upcoming Meetings

Regular Meeting – January 17, 2023
Regular Meeting – February 21, 2023
Regular Meeting – March 21, 2023

Respectfully Submitted,

Deleane Mehler

Deleane Mehler
Administrative Assistant