

APPROVED

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Minutes**

Tuesday, February 20, 2024 - 6:00 P.M.

DSPUD Office, 53823 Sherritt Lane, Soda Springs California

STAFF PRESENT: Steven Palmer, General Manager; Jim King, Plant Manager;
Deleane Mehler, Office Assistant

OTHERS PRESENT: Geoffrey O. Evers, General Counsel, by Zoom

1. Call to Order

The Regular Meeting of February 20, 2024 of the Donner Summit Public Utility District Board of Directors was called to order at 6:01 p.m. by President Cathy Preis.

2. Roll Call

Cathy Preis, President	- Present
Joni Kaufman, Vice President	- Present
Dawn Parkhurst, Secretary	- Present
Philip Gamick, Director	- Present
Craig Combs, Director	- Present

3. Clear the Agenda- None

4. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

A. Approve Finance Report for February 2024

- 1. Cash Disbursements–General**, Month of January
- 2. Cash Disbursements–Payroll**, Month of January
- 3. Schedule of Cash and Reserves**, December
- 4. Accountants Financial Statements**, December

B. Approve Regular Meeting Minutes for January 16, 2024

C. Approve Safety Meeting Minutes for January 2024

Motion: Accept the Consent Calendar

By: Joni Kaufman

Second: Craig Combs

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

6. Department Reports

- A. Administration - Steven Palmer, General Manager.** Reported.
- B. Operations and Maintenance Summary, January.** Reported.

7. Action

A. Accept Fiscal Year End 2023 Audited Financial Statements

Motion: Accept the Fiscal Year End 2023 Audited Financial Statement
By: Phil Gamick
Second: Dawn Parkhurst
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy
Motion Carries

B. Receive Financial Health Checkup Report for Fiscal Year 2023

C. Adopt a Resolution of Intention to Form Community Facilities District Number 2024-1, and a Resolution of Intention to Incur Bonded Indebtedness for Public Facilities in Community Facilities District Number 2024-1 for the Sugar Bowl West and East Villages Sewer Project

Motion: Adopt Resolution 2024-02 of the Donner Summit Public Utility District Approving Intention to Form Community Facilities District Number 2024-1 for the Sugar Bowl West and East Villages Sewer Project.

By: Craig Combs
Second: Phil Gamick

Roll Call Vote:

Cathy Preis	-	Aye
Phil Gamick	-	Aye
Craig Combs	-	Aye
Joni Kaufman	-	Aye
Dawn Parkhurst	-	Aye

Motion: Adopt Resolution 2024-03 of the Donner Summit Public Utility District Approving Intention to Incur Bonded Indebtedness for Public Facilities in Community Facilities District Number 2024-1 for the Sugar Bowl West and East Villages Sewer Project

By: Phil Gamick
Second: Joni Kaufman

Roll Call Vote:

Cathy Preis	-	Aye
Phil Gamick	-	Aye
Craig Combs	-	Aye
Joni Kaufman	-	Aye
Dawn Parkhurst	-	Aye

D. Authorize the General Manager to Request Technical Assistance from the Rural Community Assistance Corporation to Submit a Grant Application for a Detailed Evaluation of a Domestic Water System Intertie with Sierra Lakes County Water District, PlaVada Community Association, and Kingvale Water Users

Motion: Authorize the General Manger to Request Technical Assistance from the Rural Community Corporation to Submit a Grant Application for a Detailed Evaluation of a Domestic Water System Intertie with Sierra Lakes County Water District, PlaVada Community Association and Kingvale Water Users.

By: Joni Kaufman

Second: Dawn Parkhurst

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

- 8. Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

9. Adjournment

Motion: Adjourn Meeting at 7:00 p.m.

By: Phil Gamick

Second: Joni Kaufman

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting – April 16, 2024

Regular Meeting – May 21, 2024

Regular Meeting –June 18, 2024

Respectfully Submitted,

Deleane Mehler

Deleane Mehler
Administrative Assistant