

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Agenda
Tuesday, September 21, 2021 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), September 21, 2021 at 6:00 P.M., the meeting will be conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20. **The Zoom Webinar ID 81666035150 Password 030962** **If your computer does not have audio or visual capabilities, you may participate in the meeting by phone 1 669-900-6833.**

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so **by logging into Zoom and using the meeting ID and password or dial in only number referenced above.** After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions.

Unless specifically noted, the Board of Directors may act upon all items on the agenda.

1. Call to Order

2. Roll Call

3. Clear the Agenda

4. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.*

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

A. Approve Finance Report for September 21, 2021

- 1. Cash Disbursements–General**, Month of August \$336,352.29
- 2. Cash Disbursements–Payroll**, Month of August \$89,299.70
- 3. Schedule of Cash and Reserves**, July 31, 2021 (Unaudited)
- 4. Accountants Financial Statements**, July 31, 2021 (Unaudited)

B. Approve Regular Meeting Minutes August 17, 2021

C. Approve Monthly Safety Committee Meeting Minutes, Month of August

D. Approve Engagement Letter with Gibson and Company for an Audit of Financial Statements for the Fiscal Year Ending June 30, 2021

Approve engagement letter and authorize General Manager to sign.

6. Department Reports

A. Administration - Steven Palmer, General Manager

B. Sewer and Water Department - Jim King, Chief Plant Operator

- 1. Waste Water Flow Data, August**
- 2. Fresh Water Flow Data, August**
- 3. Operations and Maintenance Summary**
Activities during the month of August.

7. Action Items

A. Consider Appointments to Fill Two Vacancies on the Board

Discussion and potential action to fill two vacancies on the Board by appointment

8. Closed Session: None

9. Director Reports: *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

10. Adjournment

Schedule of Upcoming Meetings

Regular Meeting – October 19, 2021
Regular Meeting – November 16, 2021
Regular Meeting – December 21, 2021

We certify that on September 17, 2021, a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler
Administrative Assistant

Steven Palmer
General Manager