

APPROVED

DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460
E-mail: tskjelstad@dspud.com Web-site www.dspud.com

Minutes of the Regular Meeting of the Board of Directors
Held: July 15, 2008

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager; Deleane Mehler, Office Assistant; Kirk Sullivan, Operator

OTHERS PRESENT: Geoffrey O. Evers, General Counsel; Amber Waddle, Palisades Lakes Community

1. Call to Order

The Regular Meeting of July 15, 2008 of the Donner Summit Public Utility District Board of Directors was called to order at 6:10pm, by President Cathy Preis, at the Boardroom located at 53823 Sherrit Lane, Soda Springs California. Deleane Mehler is taking notes as Recording Secretary.

2. Roll Call

Cathy Preis, President	- Present
Rachel Tolmachoff, Vice President	- Absent - Arrived by phone at 6:14 pm
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Lori Van Meter, Director	- Absent - Unexcused

3. Clear the Agenda

There were no changes to the agenda

4. Public Participation

None

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of June 2008 --\$80,306.90
- B. Cash Disbursements– Payroll, Month of June 2008 --\$49,875.08
- C. Financial Statements thru May 31, 2008
- D. Regular Meeting Minutes of June 17, 2008

Julie Bartolini requested that the financial statements through May 31, 2008 be removed from the consent calendar

Motion: Accept The Consent Calendar as Amended

By: Bob Sherwood

Second: Phil Gamick

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

1. **Report of algae bloom, South Yuba River below District's outfall pipe.** Tom Skjelstad reported there was a citizen complaint filed regarding the algae bloom and the subsequent events. The California Regional Water Quality Control Board conducted a field survey on June 30, 2008 on behalf of the State in response to a citizen complaint that DSPUD effluent discharge was causing objectionable growths in the river on and about June 19, 2008. On July 2, 2008 a similar survey was conducted by ECO: LOGIC Engineering.

Rachel Tolmachoff was excused from the meeting at 6:40 p.m.

2. **Renewal of land lease-** renewal of land lease between DSPUD and POWDR Corp. for land used by DSPUD for spray irrigation of its treated effluent. Tom Skjelstad met with representatives of POWDR Corp., aka Boreal Ski Area last month to discuss the lease for the spray irrigation. He discussed the options that POWDR Corp. has proposed for the renewal of the land lease. This will be continued at a future Board of Directors meeting.
3. **Nevada County Civil Grand Jury Report-** draft response to the Nevada County Civil Grand Jury report of 2007/08 on the subject of Donner Summit Public Utility District. There were no questions regarding the draft response. After review by counsel it will be continued at the August Board of Directors meeting.

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for June-** Reported
2. **Fresh Water Flow Data – for June-** Reported
4. **Operations and Maintenance Summary –** activities during the month of June. Jim King reported the following:

- Received and responded to complaint regarding algae in the South Yuba River at Towle Mountain Estates bridge about one mile from effluent discharge point.
- He and Operators Paul Schott, TJ Dwyer attended training at George T Hall Company on analytical applications in municipal water and wastewater treatment.
- Tiechert Construction setup of equipment for recycled water use.
- Received delivery of new loader and sent old loader back as trade in.
- Operator Leonard Rodriguez received his Grade II wastewater treatment certification
- He and Tom Skjelstad met with Placer County Environmental Health to discuss Big Bend water issues.
- Cleaned chlorine contact basins.
- Serviced treatment plants 1 and 2 RAS, and recirculation pumps.
- Serviced effluent sand filter cell #1 air control valve.
- Repaired final effluent chlorine analyzer.

5. Review and accept bid for asphalt repair/replacement at site of water main break at Lotta Crabtree.

After reviewing the quotes that were submitted to the District, Jim King recommended awarding the contract to Shaffer Paving.

Motion: Accept The Bid From Schaffer Paving in the amount of \$16,394.00 to repair the asphalt on Lotta Crabtree

By: Bob Sherwood

Second: Phil Gamick
Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstain

Motion Carries

C. Safety Committee Meeting Minutes

1. Administrative and Operations Department Safety Committee –June meeting- Reported

Motion: Accept The Safety Committee Meeting Minutes

By: Phil Gamick

Second: Bob Sherwood

Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstain

Motion Carries

7. President's Report

8. Public Participation

None

9. Correspondence:

- A. Letter from Valen Brost regarding anticipated resort development-
Reported

10. Committee Reports:

11. CLOSED SESSION: None

- 12. Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

Cathy Preis reported on the mixer on Sunday July 13, 2008 with Sierra Lakes County Water District at the Summit Restaurant.

It was decided to reschedule the August Board of Directors meeting to August 12, 2008.

13. Adjournment

Motion: Adjourn at 7:34 p.m.

By: Bob Sherwood

Second: Phil Gamick

Vote: 3 Ayes, 0 Noes, 2 Absent, 0 Abstain

Donner Summit Public Utility District
Regular Board Meeting – Minutes
July 15, 2008

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - September 16, 2008

Regular Meeting - October 21, 2008

Regular Meeting - November 18, 2008

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,

Deleane Mehler
Clerk of the Board