

APPROVED

**DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460**

**Minutes of the Regular Meeting of the Board of Directors
Held: April 21, 2015**

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager;
Julie Bartolini, Office Manager

OTHERS PRESENT: Geoffrey O. Evers, General Counsel by telephone from 8732
Casa Del Rio, Fair Oaks CA 95628; Dan Stockton, Sierra Lakes
County Water District Director

1. Call to Order

The Regular Meeting of April 21, 2015 of the Donner Summit Public Utility District Board of Directors was called to order at 6:09 p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

2. Roll Call

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Alex Medveczky	- Present

3. Clear the Agenda: No Changes

4. Public Participation: Dan Stockton introduced himself to the Donner Summit Public Utility District Board of Directors.

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements—General, Month of March 2015--\$1,548,976.85.**
- B. Cash Disbursements—Payroll, Month of March 2015--\$64,178.88**
- C. Regular Meeting Minutes of March 17, 2015**

Motion: Accept the Consent Calendar

By: Bob Sherwood

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

1. **Donner Summit Public Utility District Tentative Waste Discharge Requirements-** The Central Valley Regional Water Quality Board has opened the 30 day public comment period for the District's Waste Discharge Permit. A public hearing is scheduled for June 4 or 5 at the CVRWB hearing room. Staff will have a summary of the Tentative Order for Board review. Tom Skjelstad reported that the District received notice from the Central Valley Regional Control Board staff of the District's Waste Discharge Requirements (the permit). The District has also received the Tentative Permit and have reviewed it along with Stantec Engineers. Additionally, Tom Skjelstad reviewed the memo from Jim King, which provided information regarding the possible benefits of the Districts upcoming permit renewal. The following are possible advantages that can be expected for the District while not jeopardizing the water quality in the South Yuba River.
 - Reduce effluent sampling and testing when going to the receiving water (South Yuba River).
 - Significantly reduce sampling and testing of the receiving water both up and downstream from the effluent discharge point.
 - Significantly reduce sampling of the effluent discharge to the spray irrigation site.
 - A chance to have some of the metals testing removed after a year's worth successfully meeting the requirements established for them.
 - Changes in the way some of the effluent requirements are monitored and the reduction in testing could help reduce the chances of a violation.
 - Jim King estimates that all of the possible reductions in testing could result in the outside lab costs dropping by one third to as much as one half the current amount.
2. **Sierra Lakes County Water District Board Meeting of April 4, 2015-** Summary of SLCWD Board meeting where the cost allocation of the Wastewater Facilities Upgrade and Expansion Project was discussed. Tom Skjelstad reported that he attended the Sierra Lakes County Water District Board of Directors meeting. Sierra Lakes has a new committee roster for the Joint Facilities Committee, that being Dan Stockton and Bill Oudegeest. The first meeting will be Saturday April 25 at the Donner Summit Public Utility District at 2:00 P.M.
3. **Review Regarding the Current and/or Historic Distribution of Freshwater Mussels Relative to the DSPUD-** a technical report required by the Central Valley Regional Water Quality Control Board to evaluate the probability of ammonia-sensitive unionid mussels being

present in the South Yuba River. Tom Skjelstad reported that the State requires Review to verify if ammonia-sensitive mussels are present or absent in the South Yuba River near the vicinity of the District wastewater treatment plant. This Review concluded that the *potential* presence of mussels downstream of the wastewater treatment plant cannot be ruled out. This means a site survey and report will be necessary sometime in the future.

4. **Review of Proposed Budget for the Ribbon Cutting Ceremony –** budget for the celebration of the WW Facilities Upgrade and Expansion Project. Discussion and possible action. Reported.

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for March**-Reported.
2. **Fresh Water Flow Data – for March**-Reported.
3. **Operations and Maintenance Summary –** activities during the month of March. Jim King reported the following:

Operations WWTP

- Conducted a tour of the new treatment facilities with David Kern of the permitting division of the State Water Resources Control Board.
- Staff received training in trouble shooting problems with the new UV system.
- Staff assisted the contractor with cleanup of parts and trash from the front of the treatment plant and administration offices.
- Staff began organizing new shop and all the new tools received last month.
- Staff tried to trouble shoot problem with the lime feed pump #1 but could not fix the problem. Staff called the manufacturer for assistance.
- Staff along with Stantec tested EQ2 return pumping system.
- Staff discovered the main breaker for the membrane building tripped. Reset breaker and contacted contractor.

Repairs and Maintenance WWTP

- Had the plants stand-by generators serviced by GS Energy Systems.
- Installed new batteries in the loader.

Repairs and maintenance WTP

- Assisted with the repair of the water line in the river at Big Bend.
- Staff assisted EMP Services with temporary repairs to the Pressure Reducing Station on the main distribution line.

Laboratory

Collected and sent in 1st Quarter bioassay samples.

C. Monthly Safety Committee Meeting Minutes, Month of March

Motion: Accept the Safety Committee Meeting Minutes for March

By: Phil Gamick

Second: Sara Schrichte

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

7. President's Report:

A. Request to change the May Board meeting date. It was decided to reschedule the regular May Board of Directors meeting to May 12, 2015.

8. Committee Reports: None

9. Resolutions: None

10. Correspondence:

Letter from SLCWD dated March 14, 2015 Requesting to Reconvene the Joint Facilities Committee. Reported.

Letter to SLCWD from DSPUD dated April 14, 2015 Inviting the SLCWD Board to the July 18 WW Facilities Upgrade and Expansion Project Celebration. Reported

Reed Sorensen's Claim for Damages from the Water Pressure Problem. Reported.

Motion: Pay Reed Sorensen's Claim Contingent Upon Him Signing a Release.

By: Sara Schrichte

Second: Bob Sherwood

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

11. Closed Session: None

12. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. Sara Schrichte reported regarding the Van Norden Forum.

13. Adjournment:

Motion: Adjourn Meeting at 7:12 p.m.
By: Bob Sherwood
Second: Phil Gamick
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain
Motion Carries

Schedule of Upcoming Meetings

Special Meeting - May 12, 2015
Regular Meeting - June 16, 2015
Regular Meeting - July 21, 2015

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,

Deleane Mehler