

APPROVED

**DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460
Minutes of the Regular Meeting of the Board of Directors
Held: September 17, 2019**

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager

OTHERS PRESENT: Geoffrey O. Evers, General Counsel by telephone from 8732 Casa Del Rio, Fair Oaks CA; Bob Sherwood by telephone; Dean Marsh, Sauers Engineering by telephone; Hardy Bullock, Candidate for District 5 Board of Supervisors

1. Call to Order

The Regular Meeting of September 17, 2019 of the Donner Summit Public Utility District Board of Directors was called to order at 6:04p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

2. Roll Call

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Absent
Philip Gamick, Director	- Present
Alex Medveczky	- Present by telephone at 5476 Greenridge Rd., Castro Valley, CA

94552

3. Clear the Agenda: None

4. Public Participation – Hardy Bullock introduced himself. He is running as a Candidate for District 5 Board of Supervisors.

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements–General, Month of August \$252,932.59**
- B. Cash Disbursements–Payroll, Month of August \$83,108.68**
- C. Regular Meeting Minutes of August 20, 2019**

Motion: Accept the Consent Calendar

By: Phil Gamick

Second: Sara Schrichte

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

1. **Bid Results for the Big Bend Water Project** – bids were opened on Tuesday, September 17. The Board will discuss the results and may award a contract. Tom Skjelstad reviewed the bid results with the Board of Directors. BWD Construction was the lowest responsive bidder at \$404,0.00.

Motion: Accept the Bid from BWD Construction in the Amount of \$404,000.00

By: Sara Schrichte

Second: Alex Medveczky

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion: Award the Contract to BWD Construction in the Amount of \$404,000.00

By: Sara Schrichte

Second: Phil Gamick

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

2. **Big Bend Water Project**- District personnel began work on the District's portion of the project on Monday, September 16. We estimate the District's portion to take 3 weeks.

3. **Wythes' Sewer Line** - update on the alignment of the Wythes' sewer line in Sugar Bowl. Tom Skjelstad reported that District legal counsel is drafting an agreement between the Wythes' and the District which will include the following:

- District pledge of 35,000.00 toward installation of the project,
- District will collect future connection fees + proportionate share of project costs and distribute to the Wythes,
- Recognize additional property owners who are granting easements to the District,

The sewer line installation, which is designed by Auerbach Engineering, in schedule for this fall.

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for August.** Reported
2. **Fresh Water Flow Data – for August.** Reported.

3. **Operations and Maintenance Summary** –activities during the month of August. Jim King reported the following:

Operations WWTP

- Discontinued river discharge and began spray irrigation storage and discharge.
- Plant Manager met with a representative for the company Eco- Green that works with PG&E to provide interest free loans to upgrade to more energy efficient equipment for all lighting, pumps and motors.

Operations Water Plant

- Completed and sent out monthly potable water report to DHS.
- Conducted a hydrant flow and pressure test at 10109 Bunny Hill Rd.

Repair and Maintenance WWTP

- Cleaned lime silo mixing tank and level transducer.
- Made adjustments to the air inlet valve on membrane train #1.

Repair and Maintenance WTP

- Replace the alum pump feed tubing.
- Finished pulling new chemical feed line from the treatment plant to the dam outlet.

Laboratory

- Began land discharge testing.
- Continued extra testing of the raw water from Lake Angela for iron and manganese.

C. Monthly Safety Committee Meeting Minutes, Month of August

Motion: Accept the Safety Committee Meeting Minutes for August

By: Sara Schrichte

Second: Phil Gamick

Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain

Motion Carries

7. Resolutions: Resolution 2019-08 USDA Loan Resolution for Big Bend Water Project

Motion: Adopt Resolution 2019-08 USDA Loan Resolution for Big Bend Water Project

By: Phil Gamick

Second: Alex Medveczky

Roll Call Vote

Bob Sherwood - Absent

Phil Gamick - Aye

Cathy Preis - Aye

Alex Medveczky - Aye

Sara Schrichte - Aye

Motion Carries

8. Closed Session: None

9. Informational: In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

10. Adjournment:

Motion: Adjourn Meeting at 7:00 p.m.
By: Phil Gamick
Second: Sara Schrichte
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain
Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - October 15, 2019
Regular Meeting - November 19, 2019
Regular Meeting - December 17, 2019

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,

Deleane Mehler
Administrative Assistant