

**Donner Summit Public Utility District
Board of Directors Special Meeting
Agenda
Tuesday January 14, 2014 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Special Meeting (Section 54956), January 14, 2014 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of November--\$1,502,507.18
December 2013 -- \$948,864.95**
- B. Cash Disbursements – Payroll, Month of November \$56,552.57and
December 2013--\$61,205.20**
- C. Regular Meeting Minutes of November 19, 2013**

Financial Statements for the Fiscal Year 2012/13- the District's annual independent auditor's report. A representative of Gibson & Company, Inc., will be present to review the report. Discussion and possible action.

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

- 1. Stantec Monthly Construction Report for the Months of November and December 2013**
- 2. Syblon Reid Progress Payment Request #14 and 15 and DSPUD Disbursement Request #15 and 16-** Syblon's payment request for work performed and/or products purchased for the periods of November 1, 2013 to November 30, 2013 and December 1, 2013 to December 31, 2013 and DSPUD Disbursement Request #15 and #16.
- 3. DSPUD Wastewater Facilities Upgrade and Expansion Project Electrical Change Orders-** A proposal from Stantec offering a credit back to the District for certain electrical change orders.
- 4. Result of Subcontractor Substitution Hearing-** Report from the Substitution Hearing held on December 6, 2013. The Hearing Officers upheld Syblon Reid's request to substitute subcontractor SteelTech Roofing with subcontractor Kodiak Roofing.

B. Sewer and Water Department – Jim King, Chief Plant Operator

- 1. Waste Water Flow Data – for November and December**
- 2. Fresh Water Flow Data – for November and December**
- 3. Operations and Maintenance Summary –** activities during the month of November and December

C. Monthly Safety Committee Meeting Minutes, Month of November and December

- 7. President's Report: None**
- 8. Committee Reports: None**
- 9. Resolutions: None**
- 10. Correspondence: None**
- 11. Closed Session: None**

- 12. Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. Adjournment

Schedule of Upcoming Meetings

Regular Meeting - February 18, 2014
Regular Meeting - March 17, 2014
Regular Meeting - April 15, 2014

We certify that on January 10, 2014 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler
Administrative Assistant

Thomas G. Skjelstad
General Manager