

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Agenda
Tuesday, October 16, 2012 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), October 16, 2012 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California.

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of September 2012 --
\$188,863.70**
- B. Cash Disbursements – Payroll, Month of September 2012 --
\$56,485.86**
- C. Regular Meeting Minutes of September 18, 2012**

Project Site Tour- a site tour of the WWTP Project will take place.
Please wear appropriate footwear!!

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

- 1. Stantec Monthly Construction Report for the Months of August and September, 2012-** monthly report of construction activity for August and September, 2012.
- 2. DSPUD/Syblon Reid First Progress Pay Estimate** – the First Progress Pay Estimate for the construction project.
- 3. CalTrans Rest Area Billing-** status of Cal Trans billing and payment for the rest area EDUs.
- 4. Memorandum of Understanding Pertaining to Advance Costs for DSPUD Wastewater Treatment Plant Project** – an updated MOU illustrating final costs for the Final Design portion of the DSPUD WWTP Facilities Upgrade and Expansion Project.

B. Sewer and Water Department – Jim King, Chief Plant Operator

- 1. Waste Water Flow Data – for September 2012**
- 2. Fresh Water Flow Data – for September 2012**
- 3. Operations and Maintenance Summary** – activities during the month of September.

C. Monthly Safety Committee Meeting Minutes, Month of October.

7. President’s Report: None

8. Committee Reports: None

9. Resolutions: None

10. Correspondence: None

11. Closed Session: Performance Evaluation: General Manager, Pursuant to the California Government Code §54957.

12. Informational In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. Adjournment

Schedule of Upcoming Meetings

- Regular Meeting - November 20, 2012
- Regular Meeting - December 18, 2012 (tentatively)
- Regular Meeting - January 15, 2013

We certify that on October 12, 2012 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler
Administrative Assistant

Thomas G. Skjelstad
General Manager