

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Agenda
Tuesday May 21, 2013 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), May 21, 2013 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California.

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation**
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of April 2013 --
\$735,202.75**
- B. Cash Disbursements – Payroll, Month of April 2013 --
\$57,398.01**
- C. Regular Meeting Minutes of April 16, 2013**
- D. Financial Statement through March 2013**

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

- 1. Stantec Monthly Construction Report for the Month of April 2013**
- 2. Syblon Reid Progress Payment Request #7 and DSPUD Disbursement Request #8-** Syblon's payment request for work performed and/or products purchased for the period of April 1, 2013 to May 31, 2013 and DSPUD Disbursement Request #8.
- 3. DSPUD Annexation of Big Bend Mutual Water Company-** status of the annexation.
- 4. Davis Bacon Labor Compliance Proposals –** announcement of selected firm to conduct the State required labor compliance activities.
- 5. Proposal from Sauers Engineering Inc. for Water Impact Fee-** proposal from Sauers Engineering to update the current water connection/impact fee.
- 6. Gibson & Company Engagement Letter for the Fiscal Year Ending June 30, 2013 –** letter authorizing Gibson & Company, the District's Auditors to conduct the annual independent audit for the year ending June 30, 2013.
- 7. Edward Ward and Encompass Insurance Claim against the District-** Discussion and action.

B. Sewer and Water Department – Jim King, Chief Plant Operator

- 1. Waste Water Flow Data – for April**
- 2. Fresh Water Flow Data – for April**
- 3. Operations and Maintenance Summary –** activities during the month of April

C. Monthly Safety Committee Meeting Minutes, Month of April

7. President's Report: Board Compensation discussion.

8. Committee Reports:

Budget Committee- presentation of the 2013/14 draft fiscal year operating and capital budgets. Discussion and possible action.

9. Resolutions:

- 1. Resolution 2013-01 Requesting Collection of Charges on the Nevada County Tax Roll**
- 2. Resolution 2013-02 Fixing and Placing a Special Tax Levy on Improvement Areas No. 1 and 3 of the Donner Summit Public Utility District Community Facilities District No. 1 for Collection by the County of Nevada**
- 3. Resolution 2013-03 Requesting Collection of Charges on the Placer County Tax Roll**
- 4. Resolution 2013-04 Fixing and Placing a Special Tax Levy on Improvement Areas No. 1 and 3 of the Donner Summit Public Utility District Community Facilities District No. 1 for Collection by the County of Placer**
- 5. Resolution 2013-05 of the Donner Summit Public Utility District Establishing Appropriation Limits for the 2013/14 Fiscal Year**

10. Correspondence:

- 1. Letters from Jacqueline Martini protesting Sewer and Water charges.**
- 2. Letter to Geoffrey Evers, District Council from Ulrich Luscher**

11. Closed Session: None

- 12. Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. Adjournment

Schedule of Upcoming Meetings

Regular Meeting - June 18, 2013
Regular Meeting - July 16, 2013
Regular Meeting - August 20, 2013

We certify that on May 17, 2013 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler
Administrative Assistant

Thomas G. Skjelstad
General Manager