

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Agenda**

Tuesday, January 21, 2020 - 6:00 P.M.

DSPUD Office, 53823 Sherritt Lane, Soda Springs California

Phil Gamick will be attending by telephone from 1575 Linda Way, Sparks, NV 89431

For the Regular (Section 54954), January 21, 2020 at 6:00 P.M., the meeting will commence at the District's Administration Office located at 53823 Sherritt Lane, Soda Springs California

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so. After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions. In order that all interested parties have an opportunity to speak, please limit your comments to the specific topics of discussion.

Unless specifically noted, the Board of Directors may act upon all items on the Agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Clear the Agenda**
- 4. Public Participation** – please limit your comments to 5 minutes.
- 5. Consent Calendar:**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements—General, Month of November \$1,028,956.58
December \$162,662.55**
- B. Cash Disbursements—Payroll, Month of November \$128,392.03
December \$85,426.00**
- C. Regular Meeting Minutes of November 19, 2019**

Financial Statements for the Fiscal Year 2018/19- the District's annual independent auditor's report. Joe Julio of Gibson & Company, Inc., Certified Public Accountant will be present to review the report. Discussion and possible action.

6. Department Reports

- A. Administration: Tom Skjelstad, General Manager**
 - 1. Big Bend Water Project** – status report.
 - 2. Big Bend Water Project Payment Request No. 2 and 3-** Second and third progress payment requests from BWD Construction.

3. **Big Bend Water Project USDA Loan-** status of loan.
4. **Barnard & Vogler, Co. Engagement Letter for Bookkeeping Services thru December 31, 2020** - renew annual letter of agreement.
- B. **Sewer and Water Department – Jim King, Chief Plant Operator**
 1. **Waste Water Flow Data – for November and December**
 2. **Fresh Water Flow Data – for November and December**
 3. **Operations and Maintenance Summary –activities during the month of November and December.**
- B. **Monthly Safety Committee Meeting Minutes, Month of November and December**

7. **President’s Report:** none

8. **Closed Session: Pursuant to California Government Code §54957. Performance Evaluation: General Manager.**

10. **Informational:** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

11. **Adjournment:**

Schedule of Upcoming Meetings

- Regular Meeting - February 18, 2020
- Regular Meeting - March 17, 2020
- Regular Meeting - April 21, 2020

We certify that on January 17, 2020 a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California and the Soda Springs/Norden Post Office.

Deleane Mehler
Administrative Assistant

Tom Skjelstad
General Manager