

APPROVED

**Donner Summit Public Utility District
Board of Directors Regular Meeting
Minutes**

Tuesday, August 16, 2022 - 6:00 P.M.

DSPUD Office, 53823 Sherritt Lane, Soda Springs California

STAFF PRESENT: Steven Palmer, General Manager; Jim King, Plant Manager
Deleane Mehler, Office Assistant

OTHERS PRESENT: Geoffrey O. Evers, General Counsel

1. Call to Order

For the Regular Meeting (Section 54954), August 16, 2022 at 6:00 P.M., the meeting was conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20 and Assembly Bill 361.

The Regular Meeting of August 16, 2022 of the Donner Summit Public Utility District Board of Directors was called to order at 6:03 p.m. by President Cathy Preis.

2. Roll Call

Cathy Preis, President	- Present
Philip Gamick, Director	- Present
Alex Medveczky, Secretary	- Present
Joni Kaufman, Director	- Present
Dawn Parkhurst, Director	- Present

3. Clear the Agenda- None

4. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar

A. Approve Finance Report for August 16, 2022

- 1. Cash Disbursements–General, Month of July**
- 2. Cash Disbursements–Payroll, Month of July**
- 3. Schedule of Cash and Reserves, June**
- 4. Accountants Financial Statements, June**

B. Approve Regular Meeting Minutes July 19, 2022

C. Approve Special Meeting Minutes July 27, 2022

D. Approve Monthly Safety Meeting Minutes – July, 2022

Motion: Accept the Consent Calendar
By: Dawn Parkhurst
Second: Joni Kaufman
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy
Motion Carries

6. Department Reports

A. Administration - Steven Palmer, General Manager. The General Manager reported that the Online GIS map of District infrastructure is in draft form and being reviewed by Staff.

The application has been submitted to State Water Board to use recycled water on any construction project.

Winter Storm Update All paperwork is in process with CalOES for reimbursement. Total cost submitted is \$57,953.80. Maximum reimbursement from the State would be \$43,465.35 (75%)

B. Operations and Maintenance Summary, July. Reported.

7. Action Items

A. Adopt a Resolution to Continue Remote Board Meetings in Accordance with Assembly Bill 361

Motion: Adopt Resolution 2022-29 to Continue Remote Board Meetings in Accordance with Assembly Bill 361

By Phil Gamick
Second: Alex Medveczky

Roll Call Vote

Cathy Preis	-	Aye
Phil Gamick	-	Aye
Alex Medveczky	-	Aye
Joni Kaufman	-	Aye
Dawn Parkhurst	-	Aye

Motion Carries

B. Adopt Resolutions Electing to Become Subject to the Uniform Public Construction Cost Accounting Act and Approving the Revised Purchasing Policy

Motion: Adopt Resolution 2022-30 Electing to Become Subject to the Uniform Public Construction Cost Accounting Act

By Joni Kaufman
Second: Alex Medveczky

Roll Call Vote

Cathy Preis	-	Aye
Phil Gamick	-	Aye
Alex Medveczky	-	Aye
Joni Kaufman	-	Aye
Dawn Parkhurst	-	Aye

Motion Carries

Motion: Adopt Resolution 2022-31 Approving a Revised Purchasing Policy

By Alex Medveczky

Second: Dawn Parkhurst

Roll Call Vote

Cathy Preis - Aye

Phil Gamick - Aye

Alex Medveczky - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

Motion Carries

- 8. Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

9. Adjournment

Motion: Adjourn Meeting at 6:46 p.m.

By: Phil Gamick

Second: Joni Kaufman

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting – September 20, 2022

Regular Meeting – October 18, 2022

Regular Meeting – November 15, 2022

Respectfully Submitted,

Deleane Mehler

Deleane Mehler
Administrative Assistant