

**Donner Summit Public Utility District  
Board of Directors Regular Meeting  
Agenda  
Tuesday, February 15, 2022 - 6:00 P.M.  
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), February 15, 2022 at 6:00 P.M., the meeting will be conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20 and Assembly Bill 361. **The Zoom Webinar ID 82825225461 Password 196277 If your computer does not have audio or visual capabilities, you may participate in the meeting by phone 1 669-900-6833.**

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so **by logging into Zoom and using the meeting ID and password or dial in only number referenced above.** After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions.

Unless specifically noted, the Board of Directors may act upon all items on the agenda.

- 1. Call to Order**
- 2. Roll Call**
- 3. Election of Board Officers for 2022**
- 4. Clear the Agenda**
- 5. Public Participation –** *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.*
- 6. Consent Calendar**  
*All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.*
  - A. Approve Finance Report for February 15, 2022**
    - 1. Cash Disbursements–General**, Month of January
    - 2. Cash Disbursements–Payroll**, Month of January
    - 3. Schedule of Cash and Reserves**, December
    - 4. Accountants Financial Statements**, December
  - B. Approve Regular Meeting Minutes January 18, 2022**
  - C. Approve Monthly Safety Committee Meeting Minutes, January**

**7. Department Reports**

- A. Administration - Steven Palmer, General Manager**
  
- B. Sewer and Water Department - Jim King, Chief Plant Operator**
  - 1. Waste Water Flow Data, January**
  - 2. Fresh Water Flow Data, January**
  - 3. Operations and Maintenance Summary**  
Activities during the month of January

**8. Information Items**

- A. Staff Presentation of First and Second Quarter Budget to Actual Report for Fiscal Year 2021/2022**

**9. Action Items**

- A. Adopt a Resolution to Continue Remote Board Meetings in Accordance with Assembly Bill 361**
- B. Approve Grant of Easement to NV Energy to Relocate Utility Lines near Lake Angela**
- C. Staff Presentation of Outline of Fiscal Year 2022/2023 Budget Preparation Process for Board Discussion**

**10. Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

**11. Adjournment**

Schedule of Upcoming Meetings

- Regular Meeting – March 15, 2022
- Regular Meeting – April 19, 2022
- Regular Meeting – May 17, 2022

We certify that on February 11, 2022, a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California, and the Soda Springs/Norden Post Office.

*Steven Palmer*

Deleane Mehler  
Administrative Assistant

Steven Palmer  
General Manager