

Agenda Item: 5B

**Donner Summit Public Utility District
Board of Directors Regular Meeting Minutes
Tuesday, January 21, 2025 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

STAFF PRESENT: Steven Palmer, General Manager; Jim King, Plant Manager;
Deleane Mehler, Office Assistant
OTHERS PRESENT: Geoffrey O. Evers, General Counsel, by Zoom

1. Call to Order

The Regular Meeting of January 21, 2025 of the Donner Summit Public Utility District Board of Directors was called to order at 6:03 p.m. by President Cathy Preis.

2. Roll Call

Cathy Preis, President	- Present
Joni Kaufman, Vice President	- Present
Dawn Parkhurst, Secretary	- Present
Philip Gamick, Director	- Present
Craig Combs, Director	- Present

3. Clear the Agenda- None

4. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

A. Approve Finance Report for January 2025

- 1. Cash Disbursements–General**, Month of December
- 2. Cash Disbursements–Payroll**, Month of December
- 3. Schedule of Cash and Reserves**, November
- 4. Accountants Financial Statements**, November

B. Approve Regular Meeting Minutes for December 17, 2024

C. Approve Safety Minutes for December 2024

Motion: Accept the Consent Calendar

By: Joni Kaufman

Second: Dawn Parkhurst

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

6. Department Reports

- A. Administration - Steven Palmer, General Manager.** Reported.
- B. Operations and Maintenance Summary, December.** Reported.

7. Information - None

8. Action

- A. Approve Agreement with LG Sonic for Lake Angela Ultrasonic Algae Removal System and One Year of Monitoring for a Not to Exceed Amount of \$51,917**

Motion: Approve Agreement with LG Sonic for Lake Angela Ultrasonic Algae Removal System and One Year of Monitoring for a Not to Exceed Amount of \$51,917

By Joni Kaufman

Second: Craig Combs

Roll Call Vote

Cathy Preis - Aye

Phil Gamick - Aye

Craig Combs - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

Motion Carries

- B. Approve Application to the 2025 Placer County Water Agency Financial Assistance Program**

Motion: Approve the General Manager to Submit an Application for the 2025 Placer County Water Agency Financial Assistance Program

By Joni Kaufman

Second: Craig Combs

Roll Call Vote

Cathy Preis - Aye

Phil Gamick - Aye

Craig Combs - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

Motion Carries

- C. Approve Plans and Specifications and Authorize Solicitation of Bids for the Reservoir 2 Lining Project**

Motion: Approve Plans and Specifications and Authorize Solicitation of Bids for the Reservoir 2 Lining Project

By Phil Gamick

Second: Joni Kaufman

Roll Call Vote

Cathy Preis - Aye

Phil Gamick - Aye

Craig Combs - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

Motion Carries

D. Approve an Updated Conflict of Interest Code

Motion: Approve an Updated Conflict of Interest Code

By Joni Kaufman

Second: Craig Combs

Roll Call Vote

Cathy Preis - Aye

Phil Gamick - Aye

Craig Combs - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

Motion Carries

E. Board Discussion and Direction Regarding Annual Holiday Party / Employee Appreciation. Board directed staff to develop plans for annual holiday/employee appreciation party and recognition for retirees.

- 9. Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

10. Adjournment

Motion: Adjourn Meeting at 7:09 p.m.

By: Joni Kaufman

Second: Dawn Parkhurst

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting – February 18, 2025

Regular Meeting – March 18, 2025

Regular Meeting – April 15, 2025

Respectfully Submitted,

Deleane Mehler

Deleane Mehler
Administrative Assistant