

DONNER SUMMIT PUBLIC UTILITY DISTRICT

Minutes of the Regular Meeting of October 16, 2007 the Board of Directors of the Donner Summit Public Utility District

STAFF PRESENT: Tom Skjelstad, General Manager, Kristy Champagne, Recording Secretary to the Board

OTHERS PRESENT: Geoffrey O. Evers, General Counsel, Mike Livak, Royal Gorge LLC, Rebecca Meyerholz, Sugar Bowl Inc., Mike Gibson, Accountant, Gibson & Company

1. Call to Order

The Regular Meeting of October 16, 2007 of the Donner Summit Public Utility District Board of Directors was called to order at 6:14 pm, by President Cathy Preis, at the Board Meeting Room located at 53823 Sherrit Lane, Soda Springs California. Kristy Champagne is taking notes as Recording Secretary.

2. Roll call

Cathy Preis, President	- Present
Rachel Tolmachoff, Vice President	- Present
Bob Sherwood, Secretary	- Present
Dave Oneto, Director	- Present
Phil Gamick, Director	- Present

3. Clear the Agenda

- 4. Public Forum** – Mike Livak, Royal Gorge LLC, presented to the Board a brief update in regards to the Sierra Lakes County Water District Board meeting. Clarifying to the DSPUD Board that Royal Gorge continues to evaluate their sewer and water options.

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of September 2007 --\$160,633.78
- B. Cash Disbursements – Payroll, Month of September 2007 --\$33,447.58
- C. Regular Meeting Minutes – September 18, 2007

Motion: To Approve The Consent Calendar

By: Bob Sherwood

Second: Dave Oneto

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

- 1. Presentation of the District's Draft Financial Statements for the Period Ending June 30, 2007-** Representative from Gibson & Company will present a draft of the District's annual audit for fiscal year 2006/0- Presentation by accountant Mike Gibson of Gibson & Company. Recap of the analysis of statements, revenues, and suggestions for improvements. Final review of the financial statements show the District's improvements and Mr. Gibson suggested the board review its hired administrator and consider other options. Manager Skjelstad will address the Board at the November Board meeting with a response to the audit.
- 2. Meadows Town Homes Water Service-** Discussion and recommendation to amend/ reclassify the current water service fees at the Meadows Town Homes- Rebecca Meyerholz, representative of Sugar Bowl Inc, asked the Board to consider changing the Meadow Town Homes quarterly rate of a 2" water line to a 1" water line fee. Ms. Meyerholz explained that a 2" water line runs from the street to a 1" water line that feeds into the Town Homes. Ms. Meyerholz stated that the cost difference is significant. Manager Skjelstad suggested to the Board, to send a field operator out to the Town Homes to perform an inspection before the Board comes to any decision. Staff will work on the language of a new ordinance.
- 3. Big Bend Mutual Water Company-** monthly update of activities regarding consideration to annex Big Bend Mutual Water Company into DSPUD or provide a service agreement- Manager Skjelstad continues to research DSPUD's position in regards to annexation of Big Bend Mutual Water Company and reports hours all ready spent as the investigation continues.
- 4. Letter from ECO:LOGIC Engineers-** letter from ECO:LOGIC explaining how Jeff Hauser, Principal Design Engineer will be utilized through the District's Wastewater Treatment Plant facilities Planning and Design Project- Reported
- 4. Discussion and Recommendation to Amend and Modify Ordinance 2007-04, Setting Water rates and Charges-** staff would like to amend certain categories of

users in the current ordinance. Changes would be to users of untreated snowmaking water and contractor water- Manager Skjelstad recommend to the Board that Ordinance 2007-05 be amended. Teichert and Granite construction companys prefer potable water to the recycled and more staff time may be needed at the Treatment Plant. Also Donner Ski Ranch needs a meter on their pipe that leads directly from Lake Angela. Staff asked for direction from the board. The Board suggested a meeting be planned with the new owners of Donner Ski Ranch in regards to metering pipe and rates. - Reported

- 6. Update on the Districts Supervisory Control and Data Acquisition (SCADA) Project-** status of bid evaluations and recommendation to issue a Notice to Proceed and contract with Tel Star Instruments- Tel Star has met Sauers Engineers approval- Reported

B. Sewer and Water Department – Jim King, Chief Plant Operator, Absent, General Manager, Tom Skjelsatd reported

1. Waste Water Flow Data – for September- Reported
2. Fresh Water Flow Data – for September- Reported
3. Operations and Maintenance Summary– activities during the month September- Reported

C. Safety Committee Meeting Minutes

1. Administrative and Operations Department Safety Committee – September Minutes- Reported

Motion: To Approve Safety Meeting Minutes

By: Bob Sherwood

Second: Rachel Tolmachoff

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

7. President's Report

- A. Annual District Holiday Dinner- Friday, December 7, 2007
at Rainbow Lodge Time: 6 pm –7 pm Meet and Greet, 7:30 Dinner- Reported

8. Committee Reports: None

9. Public Participation: None

10. Correspondence: None

11. CLOSED SESSION:

A. Conference with Legal Counsel – Pending Litigation pursuant to subdivision (a) Of Section 54956.9.of the California Government Code.

1.) Donner Summit Public Utility District vs. Truckee Fire Protection District; Case No. PC20070542 – El Dorado County

B. Regarding Initiating or Deciding to Initiate Litigation pursuant to subdivision (c) of Section 54956.9. of the California Government Code.

1.) Brentwood Industries, Inc.

12. Informational: In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. Adjournment

Motion: To Adjourn at 9:00 pm

By: Bob Sherwood

Second: Rachel Tolmachoff

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting – November 20, 2007

Regular Meeting - December 18, 2007

Regular Meeting - January 15, 2008

The wordings of these minutes are as read from the notes taken by the recording secretary.

Respectfully submitted,

Kristy S. Champagne