

APPROVED

**DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460**

**Minutes of the Regular Meeting of the Board of Directors
Held: July 16, 2019**

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager; Julie Bartolini, Office Manager

OTHERS PRESENT: Geoffrey O. Evers, General Counsel by telephone from 8732 Casa Del Rio, Fair Oaks CA;

1. Call to Order

The Regular Meeting of July 16, 2019 of the Donner Summit Public Utility District Board of Directors was called to order at 6:08p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

2. Roll Call

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Present-by telephone 1122 Pinecroft Rd., Colfax CA 95713
Philip Gamick, Director	- Present
Alex Medveczky	- Present

3. Clear the Agenda: No changes

4. Public Participation – None

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

A. Cash Disbursements–General, Month of June \$303,234.91

B. Cash Disbursements–Payroll, Month of June \$80,029.06

C. Regular Meeting Minutes of June 25, 2019

Motion: Accept the Consent Calendar

By: Bob Sherwood

Second: Phil Gamick

Roll Call Vote

Bob Sherwood - Aye

Phil Gamick - Aye

Cathy Preis - Aye

Alex Medveczky - Aye

Sara Schrichte - Aye

Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

1. **USDA Funding of the Big Bend Water Project-** status of the funding application. Tom Skjelstad informed the Board of Directors that the District received the letter of conditions on Monday July 15, 2019. The letter is 18 pages long. Tom Skjelstad is doubtful that the District will be able to complete the project this year.
2. **Sugar Bowl Master Sewer Plan Phase 1& 2-** Tom Skjelstad reported that he has not heard from Steve Bennett with a quote for the main sewer line installation at Sugar Bowl.
3. **Replacement of Garage Doors at Administrative Office-** staff request to replace the garage doors with insulated panels and automatic openers. Tom Skjelstad reported the following:

Reason for replacement:

- Old and need continual repairs,
- Inefficient. Garage is heated in the winter. Doors aren't insulated. DO not seal to the floor.
- Attract varmints (rats, mice and squirrels).

Benefits of replacement:

- Energy savings. New doors are insulated to a R-Value of 6,
- Proper sealing at floor will limit varmint intrusion.

Motion: Approve the Estimate in the Amount of \$19,665.00 to Replacement of Garage Doors at the Administrative Office.

By: Alex Medveczky

Second: Phil Gamick

Roll Call Vote

Bob Sherwood - Aye

Phil Gamick - Aye

Cathy Preis - Aye

Alex Medveczky - Aye

Sara Schrichte - Aye

Motion Carries

B. Sewer and Water Department – Jim King, Chief Plant Operator

1. **Waste Water Flow Data – for June – Reported.**
2. **Fresh Water Flow Data – for June – Reported.**
4. **Operations and Maintenance Summary –**activities during the month of June. Jim King reported the following:

Operations WWTP

- Continued drying bed use.
- Trouble shot problems with the SCADA system.
- Gave a plant tour to the new General Manager of Serene Lakes.
- Installed sprinklers on the spray irrigation hill at Soda Springs ski area.
- Drained snow and rain runoff from the irrigation recovery pond.

Operations Water Plant

- Shut dam gate at Lake Angela.
- Located water leak on Bunny Hill Rd.

Repair and Maintenance WTP

- Drained and cleaned filter #1.
- Repaired the road to the plant and installed a new culvert.

C. Monthly Safety Committee Meeting Minutes, Month of June

Motion:

By: Sara Schrichte
Second: Phil Gamick

Roll Call Vote

Bob Sherwood	-	Aye
Phil Gamick	-	Aye
Cathy Preis	-	Aye
Alex Medveczky	-	Aye
Sara Schrichte	-	Aye

Motion Carries

7. **Committee Report: None**
8. **Legal Report: None**
9. **Board Policy Committee: None**
10. **Resolutions: None**
11. **Closed Session: None**
12. **Informational:** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda. None.

13. Adjournment:

Motion: Adjourn Meeting at 6:55 p.m.

By: Bob Sherwood

Second: Alex Medveczky

Roll Call Vote

Bob Sherwood - Aye

Phil Gamick - Aye

Cathy Preis - Aye

Alex Medveczky - Aye

Sara Schrichte - Aye

Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - August 20, 2019

Regular Meeting - September 17, 2019

Regular Meeting - October 15, 2019

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,

Deleane Mehler
Administrative Assistant