

DONNER SUMMIT PUBLIC UTILITY DISTRICT
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Minutes of the Regular Meeting of the Board of Directors
Held: February 21, 2006

STAFF PRESENT: Tom Skjelstad, Jim King, Rick Dewante, Geoff Evers, Julie Bartolini
OTHERS PRESENT: Carrie Hoyt, Dave Oneto, Rachael Tolmachoff

1. Call to Order

The Regular Meeting February 21, 2006 of the Donner Summit Public Utility District Board of Directors was called to order at 6:09 p.m., by President Julie Davies, on the ground floor of the Fire Station, located at 53823 Sherritt Lane, Soda Springs California. There being no requirements for disabled persons, the meeting reconvened in the upstairs meeting room. Julie Bartolini is taking notes as Clerk to the Board.

2. Roll Call

Julie Davies, President	-	Present
Cathy Preis, Vice President	-	Present
Bob Sherwood, Secretary	-	Present
Philip Gamick, Director	-	Present
Vacancy	-	One

3. Clear the Agenda

There were no changes to the agenda.

4. Appointment of New Director – appointment of new director to fill a current vacancy on the Board. Rachel Tolmachoff and Dave Oneto addressed the Board expressing their interest in serving on the Donner Summit PUD Board and described their qualifications.

Motion: To Appoint Dave Oneto to the Donner Summit PUD Board of Directors

By: Bob Sherwood

Second: Phil Gamick

Vote: 4 Ayes, 0 Noes, 0 Absent, 0 Abstain, 1 Vacancy

Motion Carries

As a newly appointed Board Member, Dave Oneto took the Oath of Office.

6:30 p.m. Recess-6:40 p.m. Meeting Resumed

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. Cash Disbursements – General, Month of January 2006 -- \$193,739.30
- B. Cash Disbursements – Payroll, Month of January 2006 -- \$48,708.39
- C. Regular Meeting Minutes -- October 18, 2005

Motion: Accept The Consent Calendar As Read

By: Bob Sherwood

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

6. Public Forum

None

7. Department Reports

A. Administration – Tom Skjelstad, General Manager

- 1. Truckee Fire Protection District/Donner Summit Public Utility District Proposed Fire Annexation- Plan for Services update- document describing the services to be extended to the proposed area of annexation: Reported
- 2. Professional Services Contract Between DSPUD and ECO:LOGIC Engineering- contract to manage the District's wastewater treatment plant and other activities: Reported
- 3. Financing of the 2006/07 Wastewater Treatment Plant Improvements- Draft Loan and Security Agreement between DSPUD and Municipal Services Group, Inc. (dated 2/15/06): Reported

Motion: Authorizing the Board President to Execute the Loan and Security Agreement between DSPUD and Municipal Services Group, Inc., contingent upon final review by the DSPUD General Manager and Legal Counsel

By: Cathy Preis

Second: Bob Sherwood

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Vote: 4 Ayes, 0 Noes, 0 Absent, 1 Abstain

Motion Carries

It was decided to take agenda items out of order.

11. RESOLUTIONS

- a.) RESOLUTION 2006-03 OF THE DONNER SUMMIT PUBLIC UTILITY DISTRICT PROVIDING FINANCING FOR THE DISTRICT'S BRENTWOOD INDUSTRIES ACCUWEB PROJECT – Resolution authorizing financing of the 2006/07 wastewater treatment plant improvements with Municipal Services Group.

Motion: ADOPT RESOLUTION 2006-03 OF THE DONNER SUMMIT PUBLIC UTILITY DISTRICT PROVIDING FINANCING FOR THE DISTRICT'S BRENTWOOD INDUSTRIES ACCUWEB PROJECT

By: Cathy Preis

Second: Bob Sherwood

Roll Call Vote

Julie Davies	-	Aye
Cathy Preis	-	Aye
Bob Sherwood	-	Aye
Phil Gamick	-	Aye
Dave Oneto	-	Abstain

Motion Carries

4. Request for Sewer Permit Extension- request by Tanya M. Thayer (21821 T-Bar Ct.) to extend sewer permit 2 years: Reported, direction given to staff and legal counsel.

B. Engineer's Report – Rick Dewante, Dewante and Stowell Consultant Engineers

1. Donner Summit Public Utility District Wastewater Treatment Plant Improvements – report of activity to date: Reported
2. Status on Design, Specifications, and Bid Documents for the 2006/07 Plant Improvements-report of work in progress for Plant #1 improvements and other projects: Reported

C. Sewer and Water Department – Jim King, ECO:LOGIC Engineers, Plant Manager

1. Waste Water Flow Data – for January: Reported
2. Fresh Water Flow Data – for January: Reported
3. Operations and Maintenance Summary – activities for the month of January: Reported

D. Fire and Ambulance Department - Doug Rinella, Fire Chief

1. Incident Summary/Equipment Status Report January: Reported

2. Ambulance Equipment Report- January: Reported

E. Safety Committee Meeting Minutes

1. Fire Department Safety Committee – January Minutes: Reported
2. Administrative/Water/Sewer Department Safety Committee – January Minutes: Reported

Motion: Accept Safety Committee Minutes As Read

By: Bob Sherwood

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

8. President's Report – normal communication with the General Manager.

1. Request for Committee Assignments: Reported
2. Appointment of Committee Assignments: Reported, the following are the committee assignments for 2006:

Budget and Finance:	Cathy Preis and Julie Davies
Personnel:	Bob Sherwood and Julie Davies
Fire Service:	Julie Davies and Bob Sherwood
Joint Wastewater:	Phil Gamick and Bob Sherwood
Board Policy:	Cathy Preis and Dave Oneto

9. Committee Reports – no meetings.

10. Public Forum

None

12. Informational – In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. Adjournment

Motion: To Adjourn at 8:15 p.m.

By: Bob Sherwood

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

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Regular Meeting - April 4, 2006

Regular Meeting - April 18, 2006

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,

Julie Bartolini
Clerk of the Board