

APPROVED

**Donner Summit Public Utility District
Board of Directors Regular Meeting Minutes
Tuesday, May 21, 2024 - 6:00 P.M.
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

STAFF PRESENT: Steven Palmer, General Manager; Jim King, Plant Manager; Deleane Mehler, Office Assistant
OTHERS PRESENT: Geoffrey O. Evers, General Counsel, by Zoom

1. Call to Order

The Regular Meeting of May 21, 2024 of the Donner Summit Public Utility District Board of Directors was called to order at 6:01 p.m. by President Cathy Preis.

2. Roll Call

Cathy Preis, President	- Present
Joni Kaufman, Vice President	- Present
Dawn Parkhurst, Secretary	- Present
Philip Gamick, Director	- Present
Craig Combs, Director	- Present

3. Clear the Agenda- None

4. Public Participation – *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

5. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

A. Approve Finance Report for May 2024

- 1. Cash Disbursements–General, Month of April**
- 2. Cash Disbursements–Payroll, Month of April**
- 3. Schedule of Cash and Reserves, March**
- 4. Accountants Financial Statements, March**

B. Approve Regular Meeting Minutes for April 16, 2024

C. Approve Safety Meeting Minutes for April 2024

Motion: Accept the Consent Calendar

By: Joni Kaufman

Second: Phil Gamick

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

6. Department Reports

- A. Administration - Steven Palmer, General Manager.** Reported.
- B. Operations and Maintenance Summary, April.** Reported.

7. Information - None

8. Action

- A. Third Quarter Budget to Actual Report and Budget Amendment Increasing Planned Revenue by \$56,708 and Expenditures by \$22,000.** Steve Palmer presented the third quarter Budget to Actual report.

Motion: Approve Third Quarter Budget to Actual Report and Budget Amendment Increasing Planned Revenue by \$56,708 and Expenditures by \$22,000.

By: Dawn Parkhurst
Second: Craig Combs
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy

Motion Carries

- B. Review Draft Budget Fiscal Year 2024/2025 Operating Budget and Draft Five Year Capital Improvement Plan.** Steve Palmer presented the Draft Budget for the Fiscal Year 2024/2025 and the Draft five year Capital Improvement Plan. No action was taken.

9. Director Reports: *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

10. Adjournment

Motion: Adjourn Meeting at 7:00 p.m.
By: Phil Gamick
Second: Joni Kaufman
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain, 0 Vacancy
Motion Carries

Schedule of Upcoming Meetings

Regular Meeting – June 18, 2024
Regular Meeting – July 16, 2024
Regular Meeting – August 21, 2024

Respectfully Submitted,
Deleane Mehler

Deleane Mehler
Administrative Assistant

