

**APPROVED**

**Donner Summit Public Utility District  
Board of Directors Regular Meeting  
Minutes  
Tuesday, October 18, 2022 - 6:00 P.M.  
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

**STAFF PRESENT:** Steven Palmer, General Manager; Jim King, Plant Manager  
Deleane Mehler, Office Assistant

**OTHERS PRESENT:** Geoffrey O. Evers, General Counsel

**1. Call to Order**

For the Regular Meeting (Section 54954), October 18, 2022 at 6:00 P.M., the meeting was conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20 and Assembly Bill 361.

The Regular Meeting of October 18, 2022 of the Donner Summit Public Utility District Board of Directors was called to order at 6:01 p.m. by Vice President Joni Kaufman.

**2. Roll Call**

Cathy Preis, President	- Absent- Excused
Philip Gamick, Director	- Present
Alex Medveczky, Secretary	- Present
Joni Kaufman, Director	- Present
Dawn Parkhurst, Director	- Present

**3. Clear the Agenda- None**

**4. Public Participation –** *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.* None.

**5. Consent Calendar**

*All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar*

**A. Approve Finance Report for October 18, 2022**

- 1. Cash Disbursements–General**, Month of September
- 2. Cash Disbursements–Payroll**, Month of September
- 3. Schedule of Cash and Reserves**, August
- 4. Accountants Financial Statements**, August

**B. Approve Regular Meeting Minutes September 20, 2022**

**C. Approve Monthly Safety Meeting Minutes – September 2022**

**Motion: Accept the Consent Calendar**  
By: Alex Medveczky  
Second: Dawn Parkhurst  
Vote: 4 Ayes, 0 Noes, 1 Absent, 0 Abstain, 0 Vacancy  
**Motion Carries**

**6. Department Reports**

**A. Administration - Steven Palmer, General Manager** The General Manager reported:

The Online GIS map of District infrastructure is in draft form and being reviewed by Staff.

Processing the application to the State Water Board to use recycled water on any construction project.

Nevada County Board of Supervisors will appoint Phil Gamick and Craig Combs to the DSPUD Board of Directors for four year terms on October 25, 2022.

The Auditors completed their field work during the week of September 26, 2022.

Winter Storm update:  
All paperwork is in process with CalOES for reimbursement.

**B. Operations and Maintenance Summary, September-** Reported.

**7. Information Items**

**A. Fiscal Year 2021-2022 Budget to Actual Report.** Steve Palmer presented the actual Fiscal Year 2021-2022 Budget to Actual Report.

**8. Action Items**

**A. Adopt Resolution 2022-35 to Continue Remote Board Meetings in Accordance with Assembly Bill 361**

**Motion: Adopt Resolution 2022-35 to Continue Remote Board Meetings in Accordance with Assembly Bill 361**

By Dawn Parkhurst

Second: Phil Gamick

Roll Call Vote

Cathy Preis - Absent

Phil Gamick - Aye

Alex Medveczky - Aye

Joni Kaufman - Aye

Dawn Parkhurst - Aye

**Motion Carries**

**9. Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

## 10. Adjournment

**Motion:**       **Adjourn Meeting at 6:29 p.m.**  
**By:**             Alex Medveczky  
**Second:**       Phil Gamick  
**Vote:**           4 Ayes, 0 Noes, 1 Absent, 0 Abstain, 0 Vacancy

**Motion Carries**

### Schedule of Upcoming Meetings

Regular Meeting – November 15, 2022  
Regular Meeting – December 20, 2022  
Regular Meeting – January 17, 2023

Respectfully Submitted,

*Deleane Mehler*

Deleane Mehler  
Administrative Assistant