

**Donner Summit Public Utility District  
Board of Directors Regular Meeting  
Agenda  
Tuesday, February 21, 2023 - 6:00 P.M.  
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), February 21, 2023 at 6:00 P.M., the meeting will be conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20 and Assembly Bill 361. **The Zoom Webinar 824 6906 0049 Password 073909 If your computer does not have audio or visual capabilities, you may participate in the meeting by phone 1 669-900-6833.**

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so **by logging into Zoom and using the meeting ID and password or dial in only number referenced above.** After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions.

Unless specifically noted, the Board of Directors may act upon all items on the agenda.

**1. Call to Order**

**2. Roll Call**

**3. Clear the Agenda**

**4. Public Participation –** *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.*

**5. Consent Calendar**

*All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.*

**A. Approve Finance Report for February 21, 2023**

- 1. Cash Disbursements–General, Month of December**
- 2. Cash Disbursements–Payroll, Month of December**
- 3. Schedule of Cash and Reserves, November**
- 4. Accountants Financial Statements, November**

**B. Approve Regular Meeting Minutes January 17, 2023**

**C. Approve Monthly Safety Meeting Minutes – January 2023**

**6. Department Reports**

**A. Administration - Steven Palmer, General Manager**

**B. Operations and Maintenance Summary, November**

**7. Informational Items**

**A. Fiscal Year 2021/2022 Audited Financial Statements**

**8. Action Items**

- A. Approve the Purchase of Two Replacement Pumps for Wastewater Treatment Plant**
- B. Approve Reimbursement Agreement with Sugar Bowl Corporation for Formation of Sewer Financing District and Construction Documents for Sewer Extension**
- C. Approve Professional Services Agreement with Auerbach Engineering Corporation in the Amount of \$292,116 for Engineering Services for the Sugar Bowl West and East Village Sewer**
- D. Approve Mid-Year Budget Amendment**
- E. Approve Purchase of New Utility Billing Software**
- F. Consider Nominating a Representative for the CSDA Board of Directors**


**9. Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

**10. Adjournment**

Schedule of Upcoming Meetings

- Regular Meeting – March 21, 2023
- Regular Meeting – April 18, 2023
- Regular Meeting – May 16, 2023

We certify that on February 17, 2023, a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California, and the Soda Springs/Norden Post Office.



Deleane Mehler  
Administrative Assistant

Steven Palmer  
General Manager