

**Donner Summit Public Utility District  
Board of Directors Regular Meeting  
Agenda  
Tuesday, January 18, 2022 - 6:00 P.M.  
DSPUD Office, 53823 Sherritt Lane, Soda Springs California**

For the Regular Meeting (Section 54954), January 18, 2022 at 6:00 P.M., the meeting will be conducted via Zoom due to the COVID-19 pandemic and in accordance with Governor Newsom's Executive Order N-29-20 and Assembly Bill 361. **The Zoom Webinar ID 87021234206 Password 883272 If your computer does not have audio or visual capabilities, you may participate in the meeting by phone 1 669-900-6833.**

Any member of the public desiring to address the Board on any matter within the Jurisdictional Authority of the District or on a matter on the Agenda before or during the Boards consideration of that item may do so **by logging into Zoom and using the meeting ID and password or dial in only number referenced above.** After receiving recognition from the Board President, please give your Name and Address (City) and your comments or questions.

Unless specifically noted, the Board of Directors may act upon all items on the agenda.

**1. Call to Order**

**2. Roll Call**

**3. Clear the Agenda**

**4. Public Participation –** *This is time set aside for the public to address the Board on any matter not on the agenda. Comments related to any item already on the agenda should be addressed at the time that that item is considered. Each speaker will be limited to five minutes, but speaker time may be reduced at the discretion of the Board President if there are a large number of speakers on any given subject.*

**5. Consent Calendar**

*All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.*

**A. Approve Finance Report for January 18, 2022**

- 1. Cash Disbursements–General**, Months of November and December
- 2. Cash Disbursements–Payroll**, Months of November and December
- 3. Schedule of Cash and Reserves**, October and November
- 4. Accountants Financial Statements**, October and November

**B. Approve Regular Meeting Minutes November 16, 2021**

**C. Approve Special Meeting Minutes December 28, 2021**

**D. Approve Monthly Safety Committee Meeting Minutes, November 21, 2021**

**6. Department Reports**

- A. Administration - Steven Palmer, General Manager**
  
- B. Sewer and Water Department - Jim King, Chief Plant Operator**
  - 1. Waste Water Flow Data, November and December**
  - 2. Fresh Water Flow Data, November and December**
  - 3. Operations and Maintenance Summary**  
Activities during the months of November and December.

**7. Information Items**

- A. California Special District Association 2021 Highlights**

**8. Action Items**

- A. Adopt a Resolution to Continue Remote Board Meetings in Accordance with Assembly Bill 361**
  
- B. Adopt a Resolution Authorizing the Grant Application, Acceptance, and Execution for the Big Bend Tank Rehabilitation Project**

- 9. Director Reports:** *In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification make a referral to staff or take action to have staff place a matter of business on a future agenda.*

**10. Adjournment**

Schedule of Upcoming Meetings

Regular Meeting – February 15, 2022  
Regular Meeting – March 15, 2022  
Regular Meeting – April 19, 2022

We certify that on January 14, 2022, a copy of this agenda was posted in public view at 53823 Sherritt Lane Soda Springs, California, and the Soda Springs/Norden Post Office.

Deleane Mehler  
Administrative Assistant



Steven Palmer  
General Manager