

APPROVED

DONNER SUMMIT PUBLIC UTILITY DISTRICT
P.O. BOX 610 – SODA SPRINGS – CALIFORNIA – 95728
TELEPHONE (530) 426-3456 – FAX (530) 426-3460

Minutes of the Regular Meeting of the Board of Directors
Held: March 18, 2014

STAFF PRESENT: Tom Skjelstad, General Manager; Jim King, Plant Manager;
Julie Bartolini, Office Manager

OTHERS PRESENT: Geoffrey O. Evers, General Counsel by telephone from 641
Fulton Avenue #200, Sacramento CA 95825

1. Call to Order

The Regular Meeting of March 18, 2014 of the Donner Summit Public Utility District Board of Directors was called to order at 6:10 p.m. by President Cathy Preis, at 53823 Sherritt Lane Soda Springs, California.

2. Roll Call

Cathy Preis, President	- Present
Sara Schrichte, Vice President	- Present
Bob Sherwood, Secretary	- Present
Philip Gamick, Director	- Present
Alex Medveczky	- Present

3. Clear the Agenda

No Changes

Project Site Tour- a site tour of the WWTP Project will take place.

6:12 p.m. the Donner Summit Public Utility District Board of Directors toured the WWTP Project.

6:25 p.m. meeting resumed in the Board Room.

4. Public Participation

None

5. Consent Calendar:

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests an item to be removed from the Consent Calendar for a separate action. Any items removed will be considered after the motion to approve the Consent Calendar.

- A. **Cash Disbursements – General, Month of February 2014 -- \$1,087,987.19**
- B. **Cash Disbursements – Payroll, Month of February 2014 -- \$55,588.83**
- C. **Regular Meeting Minutes of February 18, 2014**

Motion: **Accept the Consent Calendar**
By: Bob Sherwood
Second: Sara Schrichte
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain,

Motion Carries

6. Department Reports

A. Administration: Tom Skjelstad, General Manager

- 1. **Stantec Monthly Construction Report for the Month February 2014- Reported.**
- 2. **Syblon Reid Progress Payment Request #17 DSPUD Disbursement Request #18-** Syblon's payment request for work performed and/or products purchased for the periods of February 1, 2014 to February, 2014 and DSPUD Disbursement Request #18. Reported.
- 3. **Summary of Meeting held on Monday, March 17 with District Staff, State staff, District engineering consultants, SYRCL and other entities-** summary of meeting and site tour regarding the District wastewater treatment facilities project and District request for extension of time to come into compliance with the current Cease and Desist Order. Tom Skjelstad provided the Board of Directors that did not attend the meeting an overview of what was discussed.

B. Sewer and Water Department – Jim King, Chief Plant Operator

- 1. **Waste Water Flow Data – for February-** Reported.
- 2. **Fresh Water Flow Data – for February-** Reported.
- 3. **Operations and Maintenance Summary –** activities during the month of February Jim King reported the following:

Operations WWTP

- ◆ Ran on standby power for the scheduled power outage for PG&E tie-in at the WWTP.
- ◆ Relocated all lab equipment to a temporary location during the lab and bathroom remodel in the equipment building.

Operations Water Plant

- ◆ Received new line location equipment and training to replace failed and outdated equipment.
- ◆ Assisted SRC with determining the location of the main water line coming into the equipment building.

Repairs and Maintenance WWTP

- ◆ Unclogged lime silo and drain.
- ◆ Cleaned and serviced clay valve on the WWTP potable water air gap tank.

Repairs and Maintenance WTP

- ◆ Serviced UTV.

C. Monthly Safety Committee Meeting Minutes, Month of February

Motion: Accept the Safety Committee Meeting Minutes for February

By: Sara Schrichte

Second: Alex Medveczky

Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain

Motion Carries

7. **President's Report: None**
8. **Committee Reports: None**
9. **Resolutions: None**
10. **Correspondence: Comment Letter from Gary Reedy, Science Program Director of South Yuba River Citizens League to the Regional Water Quality Control Board staff, dated February 24, 2014, regarding the Tentative Cease and Desist Order. Reported.**
11. **Closed Session: None**
12. **Informational** In accordance with Government Code Section 54954.2(a), Directors may make brief announcements or brief reports on their own activities (concerning the District). They may ask questions for clarification, make a referral to staff or take action to have staff place a matter of business on a future agenda.

13. Adjournment:

Motion: Adjourn Meeting at 7:17 p.m.
By: Bob Sherwood
Second: Sara Schrichte
Vote: 5 Ayes, 0 Noes, 0 Absent, 0 Abstain
Motion Carries

Schedule of Upcoming Meetings

Regular Meeting - April 15, 2014
Regular Meeting - May 20, 2014
Regular Meeting - June 17, 2014

The wording in these minutes are as reread from the notes by the Clerk of the Board.

Respectfully Submitted,



Deleane Mehler
Administrative Assistant